

JOINT FLEET MAINTENANCE MANUAL (JFMM) COMUSFLTFORCOMINST 4790.3

FOREWORD

DEPARTMENT OF THE NAVY COMMANDING OFFICER SUBMEPP PO BOX 2500 PORTSMOUTH NAVAL SHIPYARD PORTSMOUTH, NH 03804-2500

JOINT FLEET MAINTENANCE MANUAL FOREWORD LIST OF EFFECTIVE CHAPTERS

Change in Effect
Change 5

JOINT FLEET MAINTENANCE MANUAL

FOREWORD

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JOINT FLEET MAINTENANCE MANUAL FOREWORD

REFERENCES

(a) <u>SECNAVINST 5239.24</u> - Department of the Navy Digital Signature Policy

LISTING OF APPENDICES.

- A Master List of References
- B Responsibilities
- C List of Acronyms
- D JFMM Change Request Form
- E Record of Revisions and Changes
- 1 <u>MANUAL DEVELOPMENT</u>. The development of the Joint Fleet Maintenance Manual (JFMM) has been a dedicated effort by all Naval Type Commanders (TYCOM) to establish a single, unified source of maintenance requirements across all platforms.
- 2 VOLUME TOPICS. The JFMM is made up of seven distinct volumes.

Volume I - New Construction

Volume II - Integrated Fleet Maintenance

Volume III - Deployed Maintenance
Volume IV - Tests and Inspections
Volume V - Quality Maintenance
Volume VI - Maintenance Programs

Volume VII - Contracted Ship Maintenance

- 3 <u>PURPOSE</u>. This manual serves as:
 - a. A standardized, basic set of minimum requirements to be used by all TYCOMs and subordinate commands.
 - b. Clear, concise technical instructions to ensure maintenance is planned, executed, completed and documented within all Fleet commands.
 - c. A vehicle for implementing Regional Maintenance policies across all platforms.
 - d. A comprehensive set of process descriptions for use by schools such as Surface Warfare Officer School, Senior Officer Ship Maintenance and Repair Course (SOSMRC), Engineering Duty, Technical Training, etc.
- 4 <u>CANCELLATION</u>. The Joint Fleet Maintenance Manual supersedes all existing <u>TYCOM</u> Maintenance and Quality Assurance manuals and all associated correspondence and clarifications thereto. The following is a list of manuals that are cancelled as a result of this manual:
 - a. COMNAVAIRLANTINST 4700.1/COMNAVAIRPACINST 4700.1 (Naval Air Force Ship Material Manual)

- b. COMNAVSURFLANTINST 9000.1 (Naval Surface Force, U.S. Atlantic Fleet, Maintenance Manual)
- c. COMNAVSURFPACINST 4700.1 (Naval Surface Force, U.S. Pacific Fleet, Maintenance Manual)
- d. COMSUBLANT/COMSUBPACINST 4790.4 (Submarine Force Maintenance Manual)
- e. COMNAVAIRLANTINST 9090.1/COMNAVAIRPACINST 9090.1 (Naval Air Force Quality Assurance Manual)
- f. COMSUBLANT/COMSUBPACINST 4855.2 (Submarine Force Quality Assurance Manual)
- g. COMNAVSURFLANT/COMNAVAIRLANTINST 4855.3/COMNAVSURFPAC/ COMNAVAIRPACINST 4855.3 (Nuclear Surface Forces Afloat Quality Assurance Instruction)
- h. COMNAVSURFPACINST 4855.1 (Naval Surface Force, U.S. Pacific Fleet, Quality Assurance Manual)
- i. COMNAVSURFLANTINST 9090.1/COMNAVSURFPACINST 4855.22 (Naval Surface Force Quality Assurance Manual)
- j. COMNAVSURFLANTINST 9090.2 (IMA Quality Assurance Manual)
- k. CINCLANTFLT/CINCPACFLTINST 4355.1 (Quality Assurance Program)
- 1. COMSUBPACINST 4855.3 (Deep Submergence Systems Quality Assurance Manual)

5 DISCUSSION.

- 5.1 PLATFORM CONSIDERATIONS. Throughout this manual, certain requirements apply only to specific platforms. To point these out, the terms (Submarines Only), (Aircraft Carriers Only), (Surface Force Only), (Aegis Ashore wherever fielded) and specific hull designators (e.g., DDG 1000 Class, LCS Class, SSN 725, Aegis Ashore) are used in parentheses within the paragraph to which they apply. When no specific platform is mentioned, the requirements apply to all platforms. The term "ship" (alone) should be related to the context of the paragraph in which it is mentioned. The term "Submarines" applies to all ships under the responsibility of Submarine Forces, Atlantic and Pacific Fleets; the term "Aircraft Carriers" applies to all ships under the responsibility of Naval Air Forces, Atlantic and Pacific Fleets; and the term "Surface Force" applies to all ships under the responsibility of Naval Surface Forces, Atlantic and Pacific Fleets. Additionally, the term "Aegis Ashore" applies to ballistic missile defense systems, where fielded, under the Commander, Naval Surface Force, Atlantic. The use of the term "surface ship" includes all non-submersible ships disregarding the TYCOM (i.e. tenders from the submarine community, CVNs from the air community, and all the Surface Force ships).
- 5.2 MAINTENANCE CONSIDERATIONS. In the development of this manual, considerable effort was put forth to standardize work practices, incorporate accepted Regional Maintenance philosophies, and make allowances for future changes resulting from new Regional Maintenance policies. With respect to this, the term Intermediate Maintenance Activity (IMA) has been replaced by Fleet Maintenance Activity (FMA) operated by NAVSEA. Subsequently, the management of Regional Maintenance Centers and the Regional Maintenance Center function in the Naval shipyards has shifted to NAVSEA, but a Flag-level decision was made to maintain guidance for the Regional Maintenance Centers in this manual for continuity. Thus, Commander, Navy Regional Maintenance Center (CNRMC) and NAVSEA 09 (previously NAVSEA 04) representatives were invited to become members of the Joint Fleet Maintenance

Manual Board of Directors (JFMMBOD) to address RMC and Naval Shipyard management or business issues associated with JFMM change requests. Navy Expeditionary Combat Command (NECC) was added to the JFMMBOD in 2020.

- 5.3 <u>TERMINOLOGY CONSIDERATIONS</u>. Use of the term "TYCOMs or Immediate Superior in Command (ISIC)" throughout this manual is defined as:
 - a. For Submarine and Surface Forces, the "TYCOM" or "ISIC" refers to the Squadron or Group.
 - b. For Aircraft Carriers, the "TYCOM" or "ISIC" refers to the Type Commander for maintenance issues.
 - c. For Submarine and Surface Forces, the term "ISIC", used by itself, refers to the Squadron or Group. The term "ISIC" does not apply to Aircraft Carriers for maintenance issues but refers to the Permanent Battle Group Commander for operational issues and non-maintenance certifications.
 - d. For Aegis Ashore (wherever fielded), the term "TYCOM" and "ISIC" refers to Commander Naval Surface Force Atlantic.

5.4 ADMINISTRATIVE CONSIDERATIONS.

- 5.4.1 <u>Master List of References</u>. Appendix A of this foreword is a Master List of References used throughout the manual. This Master List should be reviewed to ensure that the necessary technical manuals, instructions, etc. are readily available prior to using the manual.
- 5.4.2 <u>Table of Responsibilities</u>. Appendix B provides a table of responsibilities associated with specific positions or functions located within the manual. Each position listed identifies the <u>major</u> responsibilities for that position and provides a link to the Chapter and paragraph where the responsibility is detailed.
- 5.4.3 <u>Acronyms</u>. Appendix C provides a listing of common acronyms used throughout this manual. Acronyms appearing four or more times in a chapter or those considered "common acronyms" (i.e., words that are known better by their acronym than by their spelled-out word, for example, CD-ROM) will be spelled out the first time an acronym is used within a chapter, and the acronym listed in parentheses after the word. Terms not meeting these conditions will not be considered as acronyms within the text and the words will be spelled out.
- 5.4.4 <u>Appendices</u>. Numerous chapters throughout this manual contain Appendices for the purpose of providing further detail or examples of required reports and correspondence. In all cases the Appendices are intended as examples only and may not reflect the most current guidance or format. Higher authority source documents should be consulted. Sample correspondence provided as Naval messages may be communicated in letter format to facilitate timely transmission by electronic facsimile.
- 5.4.5 <u>Volume Structure</u>. Volumes II and V of this manual have been divided into specific parts. Volume II is made up of three parts. Part I contains requirements to implement and execute the management of an integrated maintenance process for all Navy ships. Part II defines a common validation, screening and brokering process, work package preparation process and work close out process for ship maintenance and modernization for all Navy ships unless otherwise indicated. Part III provides procedures and guidance necessary to accurately allocate cost for

work performed on or for Navy ships, ship classes or customer projects by FMA. Volume V is made up of two parts. Part I contains requirements and procedures necessary to establish and maintain a Quality Maintenance Program. Part III contains requirements which apply to Scope of Certification for all ships and Deep Submergence Systems in the fleet.

- 5.4.6 <u>Digital Signatures</u>. Digital or Electronic signatures are authorized on all Forms and Quality Assurance Records. Electronic signatures will be per reference (a) and must be defined and approved for use by local instruction.
- 6 <u>CHANGES TO THE MANUAL</u>. A formal change process has been established for the Foreword and all seven volumes of the manual. The processes are described in Figure 1 for routine change requests and Figure 2 for urgent change requests. Users of this manual are encouraged to submit change requests. All change requests must be submitted using the Change Request Form, Appendix D. If changes are submitted in electronic format, facsimile or E-mail, each change request must contain the information required on the Change Request Form. Your participation in this change process is both important and appreciated. Appendix E provides a listing of this manuals archived revisions and changes.

7 <u>LIFE CYCLE MAINTENANCE PROCESS FOR THE JOINT FLEET MAINTENANCE MANUAL.</u>

- 7.1 <u>PURPOSE</u>. To establish a management plan for life cycle maintenance of the JFMM. This plan describes the change process requirements and identifies the related responsibilities and requirements for maintaining all volumes of the JFMM.
- 7.2 <u>BACKGROUND</u>. This manual was developed with the objective of providing a standard set of clear and concise maintenance requirements for the Fleet. The establishment of a formal life cycle maintenance process is necessary to ensure successful accomplishment of this objective. Utilizing a formal process will ensure effective coordination and management of the JFMM and will ensure:
 - a. Standardized format for all change request responses.
 - b. Timely evaluation and incorporation of change request.
 - c. Automated tracking system for all review comments.
 - d. Consistent distribution of all changes to the manual.
 - e. A historical database containing all background information that led to changes and revisions to the JFMM.
- 7.3 <u>RESPONSIBILITIES AND REQUIREMENTS</u>. This section defines the responsibilities and requirements of all activities involved in supporting the life cycle maintenance process of the JFMM.
- 7.3.1 Fleet Commanders. The Fleet Commanders are responsible for the following:
 - a. Designating a single Commander, U.S. Fleet Forces Command (USFLTFORCOM) and Commander, U.S. Pacific Fleet (USCOMPACFLT) point of contact to act as JFMM Coordinators.
 - b. Establishing a Joint Fleet Maintenance Manual Board of Directors (JFMMBOD). The JFMMBOD will be co-chaired by the Fleet coordinators and made up of TYCOM

- Quality Assurance and Maintenance representatives, the SUBMEPP JFMM Program Manager, NAVSEA 09 and CNRMC representatives.
- c. Providing final approval and promulgation letter for all JFMM changes and revisions issued to the Fleet.
- d. Providing funding for the life cycle maintenance of the JFMM.
- e. Approving all Advanced Change Notices (ACN), either by message or letter, for urgent changes to the JFMM. Develop and distribute all message ACNs. Forward all ACNs approved via letter to Submarine Maintenance Engineering, Planning and Procurement (SUBMEPP) for distribution.
- f. Convening periodic JFMMBOD review meetings. The purpose of these meetings is to review all proposed changes that may be incorporated into the manual in preparation of issuing an official change or revision to the manual.
- g. The Fleet, TYCOM or NAVSEA representatives may invite Subject Matter Experts (SME) to assist in answering proposed changes. The following rules apply for SMEs:
 - (1) All SMEs must have an advocate. The advocate will be one of the JFMMBOD members. For JFMMBOD members other than Fleet Commander representatives, a Fleet Commander member's concurrence for the SME to attend the JFMM Board of Directors Meeting is required. USFF and PACFLT will determine if other members will be polled and notify SUBMEPP of the result. The advocate is responsible to ensure the SME complies with the established norms of the meeting.
 - (2) Access to the JFMM Electronic Change web site is generally limited to the Fleet Commanders, TYCOMs and NAVSEA representatives. When necessary, other SMEs will be sent a proposed change for comment concurrent with member review, by e-mail and outside of the electronic change web site. At the request of a member, an SME with a creditable need to know as determined by USFF and PACFLT may be granted limited access. Access is associated with individuals, not organizations or positions within organizations. Normally access will not be granted to individuals at commands subordinate to members.

7.3.2 Type Commander. The Type Commander (TYCOM) will:

- a. Review and evaluate all JFMM change requests by the due date of electronic posting for review, in order to provide users with timely responses. Electronic postings not reviewed by the date of the JFMMBOD will automatically be evaluated as N/A for the respective TYCOM.
- b. For changes which affect ship and personnel safety, notify Fleet Commanders and request a message ACN be distributed.
- c. For all other changes requiring ACNs, TYCOMs will review the ACN and forward to Fleet Commanders for approval.

- d. Review and endorse all change packages in preparation of issuing an official change or revision to the manual. Notify the Fleet Commanders of this endorsement via letter.
- e. Designate representatives to be members of the JFMMBOD.
- f. Identify changes to the JFMM distribution list.

7.3.3 Naval Sea Systems Command. NAVSEA will:

- a. Review and evaluate all JFMM change requests provided by the designated NAVSEA representatives within due date of electronic posting for review.
- b. For changes which affect ship and personnel safety, notify TYCOMs and request a message ACN be distributed.
- c. For all other changes requiring ACNs, NAVSEA will review the ACN and forward to TYCOMs.
- d. Designate one representative, each, from NAVSEA 09 and CNRMC to be members of the JFMMBOD to address Naval Shipyard and RMC management, NAVSEA policy, technical issues, or both associated with JFMM change requests.

7.3.4 Joint Fleet Maintenance Manual Board of Directors. The JFMMBOD will:

- a. Adjudicate all JFMM change requests not unanimously resolved by TYCOMs.
- b. Continue collaboration to standardize maintenance requirements across platforms.
- c. Determine the frequency of official changes or revisions to the JFMM. The frequency of these changes or revisions may be dictated by the number of JFMM change requests submitted and approved.

7.3.5 <u>Submarine Maintenance Engineering, Planning and Procurement.</u> SUBMEPP will:

- a. Issue a letter of acknowledgment to the submitting activity when the change request is entered into the system.
- b. Perform a preliminary review of all JFMM change requests including an assessment of the impact on other volumes and provide background information and additional recommendations, when necessary, to applicable TYCOMs and NAVSEA within seven calendar days of receiving change request.
- c. Manage an automated tracking system for all JFMM change requests and provide a periodic status report of changes to the TYCOMs and Fleet Commanders.
- d. Incorporate approved changes into the JFMM and forward all change packages to the JFMMBOD for review in preparation of issuing an official change or revision to the manual.
- e. Develop all ACNs not requiring a message and forward to TYCOM for review. Distribute all ACNs approved by Fleet Commanders via letter.
- f. Forward any unresolved change requests to the JFMMBOD for adjudication.
- g. Maintain the JFMM distribution list.

- h. Support the TYCOM in the performance of customer surveys and audits, as requested.
- i. Adjudicate all editorial change requests (as defined in paragraph 7.4.b. of this foreword) with the Fleet Commander representatives on behalf of the JFMMBOD.
- j. Identify yearly budget requirements for life cycle maintenance of the JFMM to the Fleet Commanders.
- k. Attend all JFMMBOD Review Meetings.
- 7.3.6 Other Systems Commands. Other Systems Commands (SYSCOM) will:
 - a. Provide technical evaluation for change requests when requested.
 - b. Review JFMM revisions when requested.

7.3.7 User Activities.

- a. User Activities will submit change requests to SUBMEPP, using the required change request form, Appendix D, and provide the following information on the change request form:
 - (1) A clear description of the problem including volume number, part number, chapter, and applicable paragraph(s).
 - (2) The recommended change containing the specific text, table or figure to be added, deleted or modified.
 - (3) Rationale for the recommended change.
- b. When changes are issued to this manual, conduct a detailed review of all changes using the change synopsis. Training will be conducted for all personnel whose work assignments may require them to be familiar with the requirements of this manual.
- 7.4 <u>CHANGE PROCESS</u>. This section defines the change process for the JFMM. The change process is an integral part of JFMM life cycle maintenance. The process is described in detail here and relates to the flow chart shown in Figure 1.
 - a. All User Activities (e.g., FMAs, Squadrons, Ships Force, etc.), will submit JFMM change requests using the change request form located in Appendix D.
 - b. Upon receipt of this change request, SUBMEPP will send a letter to the original submitter notifying them that the change request has been received. SUBMEPP will log the change request into a database and conduct a preliminary review, assess the impact of the change on other volumes of the JFMM, gather all appropriate background information and provide additional recommendations when necessary. SUBMEPP will adjudicate all editorial change requests where an editorial change is generally limited to spelling, grammar or punctuation or, for example, where published office codes, Activity names, acronyms or web site URLs have changed. For non-editorial change requests, SUBMEPP will determine the applicable TYCOM(s), and post them electronically for their review and approval. Change requests pertaining to Naval Shipyards and RMCs will also be posted electronically for NAVSEA 09 and CNRMC, respectively, to review before/concurrent with TYCOM review. All change requests sent to TYCOMs after SUBMEPP review will include the following:

- (1) Change Request Response Form.
- (2) Appropriate reference material (e.g., previous change requests, applicable instructions, etc.).
- (3) Applicable marked up pages showing the requested change incorporated.
- (4) SUBMEPP's preliminary evaluation and recommendation, when applicable.
- c. TYCOMs will review the change request and provide a resolution to SUBMEPP electronically. NAVSEA 09 and CNRMC will review the change request for Naval Shipyard and RMC management, NAVSEA policy, technical issues, or both, and provide input to SUBMEPP and TYCOMs electronically. Other SYSCOMs will provide technical assistance when requested. If the TYCOM should approve a change request and desire the use of an ACN, they will indicate this on the Change Response Form and provide any additional information for the ACN. For changes which affect ship and personnel safety, TYCOMs will notify Fleet Commanders when a message ACN is required. Fleet Commanders will develop and distribute all message ACNs. For all other ACNs, SUBMEPP will develop the ACN and submit the ACN to the TYCOMs for review. TYCOMs will forward the ACN to the Fleet Commanders for approval. Upon approval, SUBMEPP will distribute the ACN.
- d. SUBMEPP will forward all unresolved change requests to the JFMMBOD. An unresolved change request is a change request that does not receive unanimous approval or disapproval from all applicable TYCOMs.
- e. The JFMMBOD will adjudicate all unresolved change requests and will forward the resolution to SUBMEPP.
- f. SUBMEPP will provide a formal response to the original submitter based upon the TYCOM(s) or JFMMBOD final resolution.
- g. SUBMEPP will incorporate the approved change into a JFMM change package. This change package will contain both approved changes and ACNs incorporated into the applicable pages of the manual and will be sent to the JFMMBOD, for review in preparation of an official change or revision to the manual.
- h. The JFMMBOD will review this change package and make a recommendation to the Fleet Commanders regarding approval and promulgation.
- i. Fleet Commanders will provide final approval and promulgation letter for all JFMM changes and revisions. Fleet Commanders will forward promulgation letter to SUBMEPP.
- j. SUBMEPP will provide distribution of the approved JFMM change or revision according to the approved distribution list.

JOINT FLEET MAINTENANCE MANUAL CHANGE PROCESS

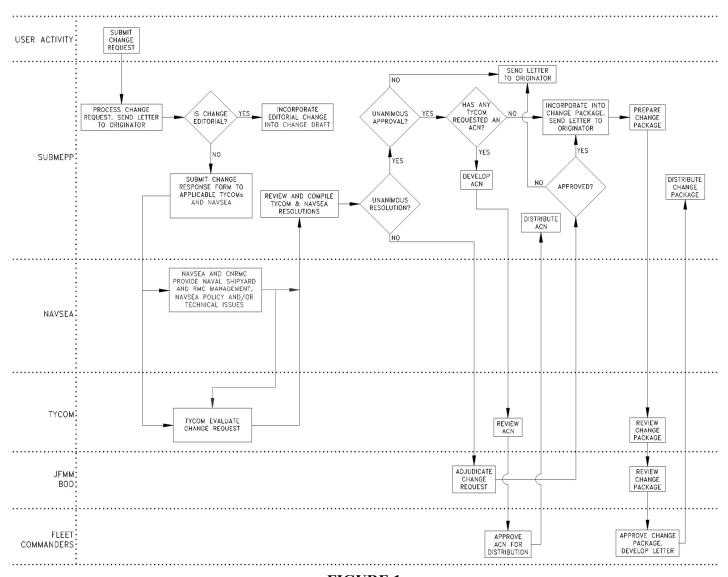


FIGURE 1

URGENT JOINT FLEET MAINTENANCE MANUAL CHANGE PROCESS

Purpose: To publish the process to be followed in the event that a requirement of the

JFMM must be modified, cancelled or implemented prior to the next regularly

scheduled change.

Process: The following process will be used to issue urgent changes to the JFMM

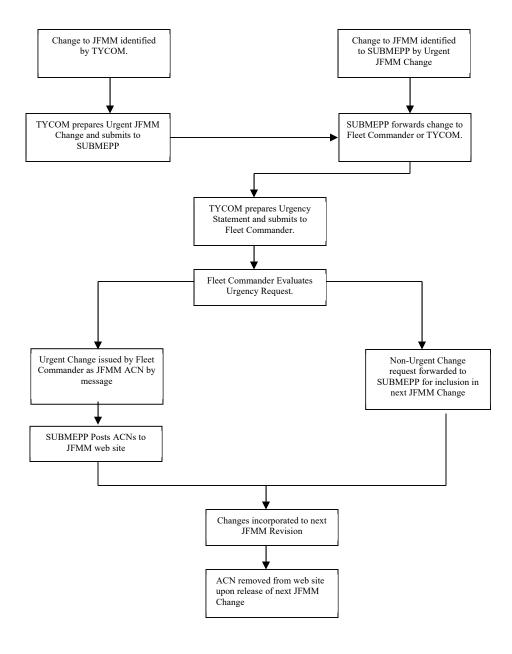


FIGURE 2

APPENDIX A

MASTER LIST OF REFERENCES

- 2M Marine Corps TM 5895-45/1B Standard Maintenance Practices 2M Electronic Assembly Repair
- 5 CFR Code of Federal Regulations Title 5 Administrative Personnel
- 29 CFR Code of Federal Regulations Title 29 Labor
- 46 CFR- Code of Federal Regulations Title 46 Shipping
- 49 CFR- Code of Federal Regulations Title 49 Transportation
- 10 USC United States Code Title 10 Armed Forces
- 31 USC United States Code Title 31 Money and Finance
- 41 USC United States Code Title 41 Public Contracts
- ABS Guide for Building and Classing High Speed Naval Craft (2007)
- CID A-A-59592 Commercial Item Description Can, Fuel, Military
- CNAL/CNAP OMMS-NG Users Guide PowerPoint Presentation April 2016 Version 7
- CNRMCINST 4700.3 Unplanned Events, Critiques and Trouble Reports
- CNRMCINST 4700.7 Total Ship Readiness Assessment (TSRA)
- CNRMCINST 4700.9 Availability Quality Management Plan (QMP) Standard Operating Procedure (SOP)
- CNRMCINST 4790.14 Requirements for Reporting Completion of Surface Ship Maintenance and Modernization Availabilities
- CNRMCINST 4790.15 Requirements for Monthly Execution Planning Status Reporting of Surface Ship Maintenance and Modernization Availabilities
- CNRMCINST 4790.2 Submarine Regional Maintenance Center (RMC) Fleet Technical Support (FTS) Roles and Responsibilities
- COMNAVAIRPAC/COMNAVAIRLANTINST 3500.3 CVN Readiness and Project Management Strategies for Planning and Execution of Planned Incremental Availabilities (PIA) and Docking Planned Incremental Availabilities (DPIA)
- COMFLTFORCOM 181810Z Mar 03 Establishment of Regional Maintenance Centers
- COMLANTFLTINST 3500.18 Certification and Readiness of Aviation Facilities in Naval Ships Operating Aircraft
- COMLANTFLTINST 4100.3 Navy Energy Usage Reporting System (NEURS)
- COMLANTFLTINST 4700.1 Navy Afloat Maintenance Training Strategy (NAMTS) Job Qualification Requirements (JQR) Management
- COMLANTFLTINST 5400.2 U.S. Atlantic Fleet Regulations
- **COMLANTFLT OPORD 2000**
- COMNAVAIRFORINST 3500.71 Flight Deck Certification
- COMNAVAIRFORINST 4700.23 Aircraft Carrier Maintenance Support Centers (MSC) Policy and Procedures
- COMNAVAIRFORINST 4790.1 Commander Naval Air Forces Surface Maintenance and Material Management (3-M) System Manual
- COMNAVAIRFORINST 4790.2 Naval Aviation Maintenance Program
- COMNAVAIRFORINST 9640.1 Control of Habitability Improvements in Aircraft Carriers
- COMNAVAIRLANTINST 3400.4 Air Department Standard Operating Procedures
- COMNAVAIRLANTINST 3500.20 Aircraft Carrier Training and Readiness Manual

COMNAVAIRLANTINST 4790.23 - Habitability and Livability Standards for Aircraft Carriers

- COMNAVAIRLANTINST 4790.34 Electrostatic Discharge (ESD) Control Program
- COMNAVAIRLANTINST 4790.40 Aircraft Launch and Recovery Equipment Maintenance Program (ALREMP) Management Teams
- COMNAVAIRLANTINST 4790.42 CV/CVN Intermediate Maintenance Activity (IMA) Module Test and Repair Facility (MTRF)
- COMNAVAIRLANTINST 9080.2 Conduct of Trials and Inspections Incident to Construction, Overhauls or Availabilities of Nuclear Powered Aircraft Carriers (CVN)
- COMNAVAIRLANTINST 9090.2 Conduct of Shipyard Trials and Inspections Incident to Service Life Extension Program (SLEP), Overhauls or Availabilities of Conventionally Powered Aircraft Carriers
- COMNAVAIRLANTINST 13650.1 Individual Material Readiness List (IMRL) Program
- COMNAVAIRPACINST 3400.4 Air Department Standard Operating Procedures
- COMNAVAIRPACINST 3500.20 Aircraft Carrier Training and Readiness Manual
- COMNAVAIRPACINST 4790.39 Aircraft Launch and Recovery Equipment Maintenance Program (ALREMP) Management Teams
- COMNAVAIRPACINST 4790.54 CV/CVN Intermediate Maintenance Activity (IMA) Module Test and Repair Facility (MTRF)
- COMNAVAIRPAC/COMNAVAIRLANTINST 9210.4 Nuclear Propulsion Note 9200-2
- COMNAVSEASYSCOM WASHINGTON DC 03004Z FEB 09 SISCAL Policy Guidance Level 2 Calibrations
- COMNAVSEASYSCOM WASHINGTON DC 031440Z MAR 03 Submarine Industrial EMC and EMI Control Interim Guidance
- COMNAVSUBFORINST C3500.2 Continuous Training Manual
- COMNAVSUBFOR OPORD 2000
- COMNAVSURFLANTINST 3502.2 Surface Force Training Manual
- COMNAVSURFLANTINST 3540.18 Engineering Department Organization and Regulation Manual (EDORM)
- COMNAVSURFLANTINST 4400.1 Surface Force Supply Procedures
- COMNAVSURFLANTINST 4700.1 Total Ship Readiness Assessment (TSRA)
- COMNAVSURFLANTINST 4700.4 Fleet Introduction Handbook
- COMNAVSURFORINST 3120.1 Zone Inspections
- COMNAVSURFORINST 3540.1 Engineering Operations Assessment, Training and Certification for Conventionally Powered Surface Ships
- COMNAVSURFORINST 3540.2 Surface Force Engineering Readiness Process
- COMNAVSURFPACINST 3501.4 Aviation Readiness Evaluation (ARE) and Certification of Aviation Facilities Onboard COMNAVSURFPAC Ships
- COMNAVSURFPACINST 3502.2 Surface Force Training Manual
- COMNAVSURFPACINST 3502.3 Surface Force Readiness Manual
- COMNAVSURFPAC/COMNAVSURFLANTINST 3502.7 Surface Force Readiness and Training Manual (SFTRM)
- COMNAVSURFPAC/COMNAVSURFLANTINST 4020.1 Motor Gasoline (MOGAS) Certification Program for L-Class, MCM-Class and T-ESB-Class Ships
- COMNAVSURFPAC/COMNAVSURFLANTINST 4020.2 Standard Operating Procedures for Motor Gasoline and Jettison Systems on Commander Naval Surface Force U.S. Pacific Fleet/Commander Naval Surface Force Atlantic Ships

- COMNAVSURFPAC/COMNAVSURFLANTINST 4750.1 Crew Move Aboard Requirements for Ships in Availabilities
- COMNAVSURFPACINST 3540.13 Engineering Department Organization and Regulation Manual (EDORM)
- COMNAVSURFPACINST 4400.1 Surface Force Supply Procedures
- COMNAVSURFPACINST 4700.1 Total Ship Readiness Assessment (TSRA)
- COMPACFLTINST 4100.3 Navy Energy Usage Reporting System (NEURS)
- COMPACFLTINST 4700.5 Navy Afloat Maintenance Training Strategy (NAMTS) Job Qualification Requirements (JQR) Management
- COMPACFLTINST 4710.6 Policy for Accomplishment of Ship Repair Work in WESTPAC
- COMPACFLTINST 4720.2 Fleet Berthing and Messing Program
- COMPACFLTINST 5400.3 U.S. Pacific Fleet Regulations
- COMPACFLTINST 9830.1 Certification of Aviation Facilities in Naval Ships Operating Aircraft
- COMPACFLTINST 4700.5/COMLANTFLTINST 4700.1 Navy Afloat Maintenance Training Strategy (NAMTS) Job Qualification Requirements (JQR) Management
- **COMPACFLT OPORD 201**
- **COMSEVENTHFLT OPORD 201**
- COMSUBFORINST 3500.22 SSGN Operational Cycle, Training and Certification Management
- COMSUBFORINST 4720.15 Submarine C5ISR Modernization Policy
- COMSUBFORINST C5400.30 Engineering Department Organization Manual
- COMSUBFORINST C9460.3 Coordinated Submarine Radiated Noise Analysis
- COMSUBLANTINST 3540.10 Periodic Monitoring of Submarines and Support Facilities
- COMSUBLANTINST 4406.1 Submarine Supply Procedures Manual
- COMSUBLANTINST 4419.1 Module Screening and Repair Activity (MSRA) Repairables Management Procedure
- COMSUBLANTINST 5400.4 Submarine Force, U.S. Atlantic Fleet Regulations
- COMSUBLANT/COMSUBPAC S3500.1 (Ser) Deployment Preparations and Certification Manual
- COMSUBLANT/COMSUBPACINST 3502.1 Submarine Force Internal Monitoring and Critiques
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FAR 2 - Definitions of Words and Terms

FAR 4 - Administrative and Information Matters

FAR 6 - Competition Requirements

FAR 9 - Contract Qualifications

FAR 11 - Describing Agency Needs

FAR 14 - Sealed Bidding

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FAR 31 - Contract Cost Principles and Procedures

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FAR 43 - Contract Modifications

FAR 44 - Subcontracting Policies and Procedures

FAR 45 - Government Property

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NAVSEAINST 4700.17 - Preparation and Review of Trouble Reports

NAVSEAINST 4710.6 - Submarine Advanced Equipment Repair Program (AERP); Assignment of Responsibilities for and Administration of

NAVSEAINST 4710.8 - Cost and Performance Reporting for CNO Scheduled Ship Maintenance Availabilities

NAVSEAINST 4720.14 - Temporary Alterations to Active Fleet Submarines; Control of

NAVSEAINST 4720.23 - Deep Submergence Systems Temporary Modifications

NAVSEAINST 4730.1 - Shipyard Inspection and Required Conditions of Propulsion Plant Systems (Non-Nuclear) on Nuclear Powered Submarines

NAVSEAINST 4730.2 - Shipyard Inspection and Required Conditions of Propulsion Plant Systems (Non-Nuclear) for Nuclear Powered Surface Ships

NAVSEAINST 4734.1 - NAVSEA Test, Measurement, and Diagnostic Equipment (TMDE) and Calibration Programs

NAVSEAINST 4790.8 - Ship's Maintenance and Material Management (3-M) Manual

NAVSEAINST 4790.14 - Ship Departure and Alteration Completion Reports

NAVSEAINST 4790.17 - Fleet Test and Repair of Shipboard Electronic Equipment

NAVSEAINST 4790.23 - Baseline Project Management Plan (BPMP)

NAVSEAINST 5100.12-M - System Safety Engineering (SSE) Manual

NAVSEAINST 5370.1 - Standards of Conduct and Statements of Affiliations and Financial Interests

NAVSEAINST 5400.95 - Waterfront Engineering and Technical Authority Policy

NAVSEAINST 5450.142 - Mission and Functions of the Surface Maintenance Engineering Planning Program Activity

NAVSEAINST 5730.1 - Legislative and Congressional Matters

NAVSEAINST 7500.1 - Audits of NAVSEA by External Audit Organizations

NAVSEAINST 9070.1 - Standard Specification for Ship Repair and Alteration Committee

NAVSEAINST C9073.2 - Acoustical Survey of Submarines

NAVSEAINST 9091.2 Crew Livability Standards for Industrial Availabilities

NAVSEAINST C9094.2 - Submarine Valve Operation Requirements for Builders and Post-Overhaul Sea Trial Test Dives

NAVSEAINST C9096.2 - Weight and Stability Requirements for Active Submarines

NAVSEAINST C9210.4 - Changes, Repairs and Maintenance to Nuclear Powered Ships

NAVSEAINST 9210.14 - Changes to Submarine Tenders and Destroyer Tenders with Nuclear Support Facilities, Requirements Concerning

NAVSEAINST 9210.23 - Requirements for Naval Nuclear Work at Naval Activities and Private Shipyards - Certification of Work Accomplishment and Data Retention of Associated Records and Retention of Design Records

NAVSEAINST 9210.29 - Nuclear Powered Ships and Prototypes - Responsibilities of Holders of Reactor Plant and Related Manuals

NAVSEAINST 9210.30 - Procedures for Administration of Nuclear Reactor Plant Preventive Maintenance and Tender Nuclear Support Facilities Preventive Maintenance on Ships

NAVSEAINST 9210.31 - Government Procurement Quality Assurance Source Inspection Actions for Shipyard Procured Material Under the Cognizance of NAVSEA 08

NAVSEAINST C9210.34 - All Nuclear Projects - Material Identification and Control Requirements for Naval Nuclear Reactor Plant Piping Systems

NAVSEAINST 9210.39 - Submarine Nuclear Propulsion Plant Operator Welders: Procedures for Maintenance of Qualification

NAVSEAINST 9210.41 - All Naval Nuclear Propulsion Plants - Use of Standard Lubricants and Penetrating Fluid; Requirements for

NAVSEAINST 9254-1 - Eddy Current Inspection of Condensers and Reboilers on Nuclear Vessels

NAVSEAINST 9304.1 - Shipboard Electrical Cable and Cableway Inspection and Reporting Procedures

NAVSEAINST 9593.1 - Certification Program for Sewage Marine Sanitation Devices in U.S. Navy Surface Ships and Craft

NAVSEALOGCENINST 4355.14 - Receipt Inspection Requirements for Deep Submergence Systems Scope of Certification (DSS-SOC) Stock Program Material

NAVSEANOTE 5000 - Activities Authorized to Perform SUBSAFE, FBW-SCS and DSS-SOC Work

NAVSHIPS 0900-070-6010 - Material Control Standard

NAVSHIPS 0948-045-7010 - Material Identification and Control (MIC) for Piping Systems

NAVSO P-1000 - Navy Comptroller Manual

NAVSO P-3006 - Financial Management of Resources Operations and Maintenance, (Shore Activities)

NAVSO P-3635 - Federal Acquisition Regulation, Section 13, Chapter 312

NAVSSES Philadelphia ltr 9320, Ser 934/010 dated 19 Mar 2001, titled Shipboard Circuit Breaker Maintenance and Overhaul Policy

NAVSSES 9332-GGTB 11 - General Gas Turbine Bulletin Number 11 (Gas Turbine Fleet Representatives)

NAVSSES 9352-GGTB 0 - General Gas Turbine Bulletin Number 0 (Technical

NAVSUP 484 - Supply Afloat Fleet and Field Packaging Procedures

NAVSUP 5009 (DLAM 4215.1) - Management of Defense-Owned Industrial Plant Equipment

NAVSUP P437 - Material Required Delivery Date Processing

NAVSUP P485 - Afloat Supply Procedures

NAVSUP P2003 - Navy Stock List of Forms and Publications

NAVSUPWSSINST 4355.7 - Level I, Scope of Certification and Fly-By-Wire Stock Program Material Procedures

NMCARS - Navy Marine Corps Acquisition Regulation Supplement

NMCARS 5201 - Federal Acquisition Regulations System

NMCARS 5219 - Small Business Programs

NMCARS 5233 - Protests, Disputes and Appeals

NMCARS 5242 - Contract Administration and Audit Services

NMCARS 5245 - Government Property

NSTR-99 - Qualification Examination Requirements for Nondestructive Test Personnel

NSWCCD-71-TR-2001/020 - February 2001 USS *SEAWOLF* (SSN 21) Class Acoustic Stealth Manual Directive Zero Index

NUSC 551 - Handbook for Submarine Antenna Systems

NWP 1-03.1 - Naval Warfare Publication Operational Report

Occupational Safety and Health Act of 1970

ONRINST 5400.1 - Obtaining Waivers Under Office of Naval Research Designation as a Reinvention Laboratory

- OPNAV 43P6 MEASURE Users Manual
- OPNAVINST 3000.12 Operational Availability of Equipment and Weapons Systems
- OPNAVINST 3000.15 Fleet Response Plan
- OPNAVINST C3000.5 Operation of Naval Nuclear Powered Ships
- OPNAVINST 3120.28 Certification of the Aviation Capability of Naval Ships Operating Aircraft
- OPNAVINST 3120.32 Standard Organization and Regulations of the U.S. Navy (SORM)
- OPNAVINST 3120.33 Submarine Extended Operating Cycle (SEOC) Program
- OPNAVINST 3150.27 Navy Diving Program
- OPNAVINST 3540.3 Naval Nuclear Propulsion Examining Boards
- OPNAVINST 3540.4 Propulsion Examining Boards for Conventionally Powered Ships
- OPNAVINST 3960.16 Navy Test, Measurement, and Diagnostic Equipment (TMDE) Automatic Test Systems (ATS), and Metrology and Calibration (METCAL)
- OPNAVINST 4000.57 Logistic Support of the TRIDENT and POSEIDON Fleet Ballistic Missile (FBM) Systems
- OPNAVINST 4100.11 Navy Energy Usage Reporting System (NEURS)
- OPNAVNIST 4440.19F Policies and Priority Rules for Cannibalization of Operational Equipment and Diversion of Material at Contractor Plants to Meet Urgent Operational Requirements
- OPNAVINST 4614.1 Uniform Material Movement and Issue Priority System
- OPNAVINST 4700.7 Maintenance Policy for U.S. Naval Ships
- OPNAVINST 4700.8 Trials, Acceptance, Commissioning, Fitting Out, Shakedown and Post Shakedown Availability of U.S. Naval Ships Undergoing Construction or Conversion
- OPNAVINST 4730.5 Trials and Material Inspections (MI) of Ships Conducted by the Board of Inspection and Survey
- OPNAVINST 4770.5 General Policy for the Inactivation, Retirement and Disposition of United States Naval Vessels
- OPNAVINST 4730.7 Material Inspection of Submarines Conducted by the Board of Inspection and Survey
- OPNAVINST 4780.6 Policy for Acquisition and Management of Service Craft and Boats in the U.S. Navy
- OPNAVINST 4790.4 Ships' Maintenance and Material Management System Policy
- OPNAVINST 4790.15 Aircraft Launch and Recovery Equipment Maintenance Program (ALREMP)
- OPNAVINST 5090.1 Environmental and Natural Resources Program Manual
- OPNAVINST 5100.19 Navy Occupational Safety and Health (NAVOSH) Program Manual for Forces Afloat
- OPNAVINST 5100.20 Shipboard Heat Stress Control and Personnel Protection
- OPNAVINST 5100.23 Navy Occupational Safety and Health (NAVOSH) Program Manual
- OPNAVINST C5510.93 Navy Implementation of National Policy on Control of Compromising Emanations
- OPNAVINST C8950.2 Magnetic Silencing
- OPNAVINST 9070.2 Signature Control Policy for Ships and Craft of the U.S. Navy
- OPNAVINST 9080.3 Procedures for Tests and Trials of Navy Nuclear Powered Ships Under Construction, Modernization, Conversion, Refueling and Overhaul
- OPNAVINST 9110.1 Policy Concerning Submarine Test and Operating Depths

OPNAVINST C9210.2 - Engineering Department Manual for Naval Nuclear Propulsion Plants

OPNAVINST N9210.3 - Safeguarding Naval Nuclear Propulsion Information

OPNAVINST 9220.2 - U.S. Navy Boiler Water and Feedwater Test and Treatment Program (Nuclear Excluded)

OPNAVINST 9220.3 - Propulsion and Auxiliary Plant Inspection and Inspector Certification Program

OPNAVINST 9640.1 - Shipboard Habitability Program

OPNAVINST 11010.20 - Facilities Project Instruction Manual

OPNAVLTR 4700 - Representative Intervals, Durations, Maintenance Cycles, and Repair Mandays for Depot Level Maintenance Availabilities of U.S. Navy Ships

OPNAVNOTE 4710 - Fleet Depot Maintenance Schedule

OPNAVNOTE 4780 - Service Craft and Boats Accounting Report (SABAR)

OPNAVNOTE 5400 - DNS-33/10U229822 of Sep 10

Public Law 97-114 - DoD Appropriations Act

Public Law 109-61 - Emergency Preparedness and Response

SCLSIS Technical Specification - 9090-700

SECNAV M-5210.1 - Records Management Manual

SECNAVINST 4855.3 - Product Data Reporting and Evaluation Program (PDREP)

SECNAVINST 5239.24 - Department of the Navy Digital Signature Policy

SECNAVINST 5400.15 - Department of the Navy Research, Development and Acquisition, and Associated Life Cycle Management Responsibilities

SECNAVINST 5430.92 - Assignment of Responsibilities to Counteract Fraud, Waste and Related Improprieties within the Department of the Navy

SECNAVINST 5510.30 - Department of the Navy Personnel Security Program

SECNAVINST 5510.36 - Department of the Navy Information Security Program Regulation

Ship's Force Resource Manual for Aircraft Carrier Availability Planning Management Guide - Resource Manual from Aircraft Carrier Team One Portal

SMS 6310-081-015 - Submarine Maintenance Standard, Submarine Preservation General Painting

SMS 7650-081-091 - Submarine Maintenance Standard, Submarine Structural Inspection and Repairs

SOBT Video SVT-GT-9336 - Submarine Preservation

SPCCINST 4441.170 - COSAL Use and Maintenance Manual

SSN 21-081-PMS350L-035 - Rotatable Pool Management Plan for the SEAWOLF Class SSN

SSPINST 4720.1 - Policies and Procedures for Alteration of Strategic Weapon System Equipment

SSPINST 5600.11 - Preventive Maintenance Management Program for Strategic Weapon Systems Equipment and Associated Material

SSPINST 8950.2 - Procedure for Fleet Ballistic Missile (FBM)/Strategic Weapons System (SWS) Components During Flash-Deperm Treatment of an SSBN

STARS Users Manual (FMSO P-104)

SUBMEPP Test Procedure 441-5-7001 - SSN 688 Class Submarine, Systems EMI Measurements, Dockside

SUBMEPP 9086-008-814 - TRIPER Information Notebook

SWT 077-001 - Hazardous Waste Produced on Naval Vessels; control

SWT 857-001 - Temporary Galley and Messing Facilities; provide SWT 857-011 - Temporary Off Ship Berthing Equivalent to BOQ/BEQ; provide SWT 998 – series for Hazardous Waste Produced on Naval Vessels; Control

The North American Industry Classification System (NAICS)

T9640-AC-DSP-010/HAB – Shipboard Habitability Design Criteria and Practices Manual (Surface Ships) for New Designs and Modernizations

TL130-A1-HBK-010 - MSC Procedures Manual - Maintenance Support Center Library Procedures Manual

TMIN SL700-AB-GYD-010 - Pictorial Guide for Painting Ship's Interiors

UL 30 – Underwriters Laboratories 30 – Standard for Metal Shipping Can URO-MRC 003 U.S. Navy Regulations

APPENDIX B

RESPONSIBILITIES

Fleet Commander

Section	Area of Responsibility	Responsibility
FWD-7.3.1	Life Cycle Maintenance Process for JFMM	 Establish a JFMM Board of Directors (BOD) Provide final approval and promulgation letter Provide funding for life cycle maintenance Approve all Advanced Change Notices (ACN) Convene periodic JFMM BOD review meetings Designate Atlantic and Pacific Fleet JFMM Coordinators
II-I-3.3.9.1	Maintenance Policies and Procedures	 Maintain availability intervals and cycles Inform of changes affecting ship manning requirements Coordinate as applicable to accomplish availability planning Implement Docking Officer Qualifications and Certifications Plan and monitor availability execution Plan and provide berthing, messing, etc., if necessary
II-I-3.6.1.1	Availability Execution	 Monitor to achieve balance of cost and schedule Ensure testing of applicable systems is conducted prior to availability completion Provide berthing, messing, etc., if necessary
III-6.4	Strike Force Intermedediate Maintenance Activity	 Be responsible for the administration and updates of this chapter to include the widest dissemination and implementation of requirements pertaining to SFIMA and organic repair. Participate in the development and implementation of the SFIMA program for each Force Level ship class. Coordinate with CSGs and ESGs and other commands to ensure the development of metrics and key performance indicators (KPI) to be utilized during the optimized fleet response plan (OFRP) in assessing the Strike Group's ability to perform assigned duties related to SFIMA actions. Metrics and KPIs will be included in readiness and after-action reporting. Approve changes, additions, and deletions to the CSG and ESG capabilities matrices as recommended by the Type Commanders (TYCOMs). Numbered Fleet Commanders will coordinate with CSG and ESG Commanders to track SFIMA deployment readiness during the OFRP phases to ensure readiness for deployment.
IV-3.3.3	Boiler Inspections	 Identify and designate inspection responsibilities Ensure inspection report is recorded and updated in BIRMIS Schedule and coordinate inspections to avoid unnecessary opening of boilers Ensure availability of "school ships" Suspension of SGPIs who fail to comply with requirements of certification

Fleet Commander

Section	Area of Responsibility	Responsibility
		 Administer and control TYCOM pre-test program Host semi-annual SGPI seminars Provide qualified SGPI when requested
IV-23.3.2.3	Gas Turbine Engine Inspection	 Identify and designate fleet activities having inspection responsibilities Maintain a base of MGTIs Ensure availability of "school ships" to support MGTI training Host semi-annual MGTI seminars
V-I-1.3	Organizational Responsibilities	 Promulgate QA Program through guidelines of Volume V of JFMM Promote use of Volume V of JFMM by TYCOMs Ensure the scope of training through fleet schools provides the necessary skills Jointly authorize changes to Volume V of JFMM Review TYCOM QA program by annual conference Assessments of FMAs and RMCs occur per Volume IV, Chapter 2, paragraph 2.1.1
VI-6.4.1	Industrial Plant Equipment	Review all PEPs Prioritize and assign project number to PEPs Forward information regarding PEPs to submitting activities
VI-8.2.1	Miniature/Micro-miniature Electronic Repair Program	 Operationally administer 2M and module test repair programs Inspect and certify 2M repair facilities and technicians Ensure all 2M maintenance actions are documented
VI-9.2.1	Metrology and Calibration Program	 Operationally administer TMDE and METCAL program Ensure TMDE calibration performed at lowest level practical Assign a Fleet Representative to the TAMS Executive Board. Chair Fleet TMDE - METCA working groups and committees Establish the Shipboard Instrumentation System Calibration (SISCAL) program per reference (e) as required. Provide funding for calibration and repair of TMDE Evaluate Regional Maintenance Center (RMC) and RCC and coordinate with Naval Sea Systems Command (NAVSEA) for standards to support new capabilities. Provide funding for audit and certification of Fleet Navy calibration laboratories and Field Calibration Activities (FCA).
VI-35.3.1	RMC I-Level Maintenance Capabilities	Approve changes, additions and deletions to the I-Level Capabilities Matrix Approve recommended changes to the NAMTS NEC At-Sea Requirements Matrix

Fleet Commander

Section	Area of Responsibility	Responsibility
		Approve and forward, with endorsement, NAMTS NEC modifications as developed and recommended by CNRMC
		Review, approve and submit Billet Change Requests developed by CNRMC to support sea/shore rotation requirements
		Request additions and deletions to the I-Level capabilities and/or corresponding capacities at each RMC based on utilization metrics and written Business Case Analysis to the cognizant Fleet Commander
		• Ensure full utilization of the full range of organic RMC I-Level capability
		Establish and communicate work priorities to CNRMC and cognizant RMCs. Resolve work priority conflicts as necessary
		Regularly assess NAMTS maintenance skills required on respective afloat units
		Approve CNRMC recommended, or recommend additional changes to specific NAMTS maintenance skills and required training for billets on respective afloat units
		• In collaboration with CNRMC, review and recommend NAMTS NEC At-Sea Requirements Matrix revisions to the cognizant Fleet Commander(s)
		Review and approve establishment and
		disestablishment of MATs, as recommended by CNRMC. Optimize utilization of MATs capacity within existing total I-Level workload in each cognizant
VI-42.6.1	Material Assessment	RMC • Maintain a common material assessment process and
V1-42.0.1	Waterial Assessment	policy
		Be the Fleet's advocate and single point of contact for
		all material assessment issues
		Provide and support a standard material assessment tool set
		Review the personnel and monetary resources required
		Establish minimum standards of continuous program improvements for the TYCOMs

Type Commander (TYCOM)

Section	Area of Responsibility	Responsibility
FWD-7.3.2	Life Cycle Maintenance Process for JFMM	 Review and evaluate JFMM changes (by the due date) Notify Fleet Commanders of changes which affect ship and personnel safety Review ACNs and forward to Fleet Commanders Review and endorse all change packages Designate representatives of JFMM BOD Identify changes to JFMM distribution list
I-2.3	New Construction	 Pre-commissioning major construction phase Trials Post-Shakedown Availability
II-I-2.9.4	Material Condition Assessment (Aircraft Carriers Only)	 Budget and plan for correction of both typical recurring deficiencies and other material deficiencies during all upkeeps, availabilities, Planned Incremental Availabilities and Docking Planned Incremental Availabilities. Assign groom teams as necessary, to assist Ship's Force in maintaining the material condition of the propulsion plant. Provide the maintenance and inspection training requested by Ship's Force. Provide training for RMOs through the TYCOM N9 and N43 organizations to ensure they understand common maintenance problems among carriers, the requirements. For CNO Availabilities, maintain, with Ship's Force and shipyard input, an Availability Parts Support List containing special parts and routinely required support equipment necessary to support Ship's Force work. Meet periodically with the Reactor Officer or RMO to review the ship's material condition. Provide timely review and scheduling of deficiency correction for items identified during the inspections and
II-I-3.2.1	Early Start Concurrence	grooms.Provide concurrence to execute an "early start" period
II-I-3.3.9.2	Maintenance Policies and Procedures	 Coordinate scheduling of availabilities with Fleet Commander Initiate required budgetary actions Coordinate work assignments between FMA and industrial activity Seek resolution of technical problems and coordinate requirements for modernization and repair Authorize AWPs prepared by SUBMEPP (Submarines) Coordinate interface 3-M system with PMR scheduling and feedback Designate representative for WDC, PRC, QoSC, and pre-arrival conference Recommend to CNO any high priority fleet modernization (Submarines) Send a Sea Trials Support Services message, if required

Type Commander (TYCOM)

Section	Area of Responsibility	Responsibility
		 (Submarines) For minor maintenance availabilities, send a Waiver of Escort Requirements message when requested by the ISIC Conduct QA audit of Ship's Force and FMA CWPs (Submarines) For major availabilities send message for Fast Cruise, Sea Trials and Unrestricted Operations (Submarines) For availabilities less than six months issue required message for Sea Trials (Submarines) Verify that all SFCC-certified On Board Repair Parts are loaded out by Fast Cruise following any major or minor CNO availability
II-I-3.3.9.3a (All Ships)	Maintenance Policies and Procedures	 Assist TYCOM and SUBMEPP in preparation of AWP Monitor corrective maintenance action taken Schedule and conduct inspections of Forces Afloat Monitor progress of CNO maintenance availabilities Ensure that a MOA is executed prior to availability start Designate and ISIC representative to QoSC
II-I-3.3.9.3b (Submarines Only)	Maintenance Policies and Procedures	 Ensure timely accomplishment and reporting of PMR maintenance actions on assigned ships Ensure industrial activities and ships maintain current copies of Maintenance Standards, PMR schedules and PMR inventories Review Ship's Force submitted deferrals for industrial activity assistance Ensure industrial activities provide the 3-M and Maintenance Standards feedback Request assistance from SUBMEPP as necessary in resolving problems with PMR scheduling and software Report to SUBMEPP the inability to perform PMRs Designate an Availability Coordinator Provide updated Sea Trials status For minor CNO availabilities, issue the required messages for Sea Trials escort requirements/waiver of escort requirements
II-I-3.3.9.3c (Surface Force Ships Only)	Maintenance Policies and Procedures	 In coordination with the RMC Chief Engineer, submit Change Deferral Requests and Change Notifications to SURFMEPP Coordinate with SURFMEPP to update the AWP Coordinate meetings as required at key milestones and as required to support resolution of major issues
II-I-3.3.9.3d (Surface Force Only)	Maintenance Policies and Procedures	Provide fire safety oversight for all surface ships while in a maintenance availability.
II-I-3.6.8.3.11d	Availability Completion Prerequisites	Issue message to the ship certifying the FBW SCS and authorizing FBW SCS unrestricted use
II-I-3.6.8.4.1c	Responsibilities for trials and inspections	 Schedule Fleet Commander PORSE Provide Fast Cruise, Sea Trial and completion prerequisites to the ship Assign material representatives to embark for trials

Type Commander (TYCOM)

Section	Area of Responsibility	Responsibility
		 Inform CNO and Fleet Commander of trials Provide escorts as required Conduct ship distressed submarine and salvage inspection Approve Sea Trial Agenda Report crew readiness and request authorization for critical ops Report status of SUBSAFE boundary conditions and authorization of Sea Trials Report status of SUBSAFE certification and authorize URO to test depth Authorize underway operation of the FBW SCS Issue a message to the ship authorizing FBW SCS unrestricted use in support of submarine unrestricted operations
II-I-4.10.1	IDD and Pre-Inact Restricted Availabilities	 Authorize new items and growth industrial work items. Monitor and approve all changes in established milestones, not internal to industrial activity completion dates Issue direction when the quality or completeness of industrial activity work is in question Notify the TYCOM when essential Ship's Force work cannot be completed on the scheduled contract or Key Event completion date. Make recommendations for assistance where appropriate Periodically assess and monitor shipboard conditions during the availability Prior to Fast Cruise, the ISIC Quality Assurance Officer must conduct a formal audit of Ship's Force Re-Entry Control (REC) and DFS Records Conduct a material inspection of the ship prior to Fast Cruise
II-II-1.6.2	Assessments	Develop and execute a Memorandum of Agreement with each supporting RMC to define reporting and administrative relationships between the TYCOM and the RMCs.
II-II-2.5	Milestones	Obtain technical adjudication for any Baseline AWP items prior to the removal of any Baseline AWP item from the work package.
III-6.4.3	Strike Force Intermediate Maintenance Activity	 Codify the baseline requirements ships will be measured against and will develop into CSG and ESG metrics and KPIs with input from the Fleet Commanders Establish assessment schedules Coordinate with NAVSEA 00 for services and support Coordinate with NAVSEA 09M and Naval Air Systems Command (PMA260B) Metrology and Calibration programs to receive a SFIMA calibration support plan Perform data analysis on mission limiting Casualty Reports Report assessment (e.g., ORCA) results to the Fleet Commander

Section	Area of Responsibility	Responsibility
		Manage emergent IPE maintenance
		 Utilize lessons learned to revise SFIMA strategies and upgrade SFIMA capabilities
IV-2.4.1	FMA Assessment	Promulgate assessment schedule
		• Forward precepts letter or message to FMA's
		Commanding Officer
		• Conduct in-brief and out-brief with designated personnel
		Issue assessment report
		• Issue the Assessment Report (Appendix C of this
		chapter) to the FMA via the ISIC within 15 calendar
		days following completion of the assessment
IV-5.3.1	Marine Sanitation Devices	Ensure surface ships participate in pollution abatement
		program
		• Ensure MSD systems are properly installed, operated
IV-16.2.3d	Aironaft Laurah and Dagayami	and maintained
1V-16.2.3d	Aircraft Launch and Recovery	Provide ALRE Maintenance Management Teams to
IV-17.4.3	Systems Steam Cotamult Inspection	conduct assist visits and annual audits of all units
1 1 - 1 / . 4 . 5	Steam Catapult Inspection	• Fund catapult accumulator system inspections
		 Assist with coordination of inspections Provide mission tasking and funding for SGPIs and
		ISEA Inspectors
		Assist COs in arranging for corrective action of deficient
		items
		Review the SCIRMIS
IV-26.2.1	Board of Inspection and Survey	Act as cognizant authority for conduct of INSURV
	Material Inspections Policy	inspections
		Nominate active ships for MIs by the INSURV board
		Schedule inspections/assessments within 60 days of MI
		Review Safety Survey results and corrective action
		status report
		Track and work to resolve historical issues identified by
		INSURV
		Coordinate with the ISIC to disseminate the best
***************************************		practices and lessons learned
IV-27.4.3	Steam Reboiler Inspection	Arrange for certified SGPIs to perform inspections
		Schedule inspections of all Steam Reboilers and support Constitute the impactions
		systems. Coordinate the inspections.Assist Commanding Officers in arranging corrective
		Assist Commanding Officers in arranging corrective action of deficient items beyond the capability of Ship's
		Force to perform. Monitor follow-up action to correct
		deficiencies.
		Review the RIRMIS to ensure deferred inspection
		deficiencies are entered into the CSMP
V-I-1.4	Organizational Responsibilities	(Submarines) Obtain NAVSEA approval for exception
		to REC requirements
		Administer a departure from specification system
		Perform assessment of nuclear FMAs annually
		(Submarines) Perform assessment of ISICs annually
		Perform assessment of FMA's non-nuclear programs
		annually

Section	Area of Responsibility	Responsibility
		Perform random, unannounced assessments and monitor
		visits
		Review and evaluate FMA and ISIC reports of
		corrective actions
		(Submarines) Maintain system to provide SUBSAFE certification
		Provide annual self-evaluation of QA program
		Evaluate and analyze proposed changes to this volume
		(Submarines) Perform annual SUBSAFE/Scope of Certification/Fly By Wire awareness training
		(Submarines) Develop and implement necessary
		instructions and procedures to meet requirements of reference (a)
		(Submarines) Maintain FBW SCS certification
		Approve at-sea testing developed by the ISEA following
		Upgrades/Alterations or Major Repair Work
		Issue a message to the ship certifying the FBW SCS and authorize FBW SCS unrestricted use in support of Submarine unrestricted operations
		(Submarines) For assigned activities, provide NAVSEA
		07Q informational copies of critiques, trouble reports and incident reports for SUBSAFE/FBW SCS/DSS/SOC
		issues that result in a problem severity level of Level 1
		(critical) or Level 2 (serious).
V-I-1.4.1	Training	(Submarines only) For FBW SCS, DSS-SOC, and
		SUBSAFE, develop and implement the necessary
		instructions and procedures to meet the requirements of
		references (a), (b) and (c), to ensure these requirements
		are adhered to during the life cycle of the ship.
		Maintain FBW-SCS certification
		(Submarines only) For assigned activities, provide NAVSEA 070 informational conics of criticals trouble.
		NAVSEA 07Q informational copies of critiques, trouble reports and incident reports for SUBSAFE, FBW-SCS,
		DSS/SOC issues that result in a problem severity level
		of Level 1 (critical) or Level 2 (serious)
V-I-9.3.4	Assessments	Conduct annual assessments of ISICs and FMAs
V-III-1.2.1	Organizational Responsibilities	Obtain SCA approval for REC requirements in SOC
		systems
		Administer DFS system
		Perform assessment of ISICs responsible for DSSs
		annually
		Perform random, unannounced Sustaining Activity
		Quality Assurance assessments
		Review and evaluate ISIC reports of corrective action
		taken on QA assessments
		Perform an annual self-evaluation of the QA program
		Evaluate and analyze proposed changes to JFMM
		Volume V
		Recommend to SCA suspension and reinstatement of DSS certification
		Perform annual SOC awareness training

Section	Area of Responsibility	Responsibility
VI-1.3	Waterborne Underwater Hull Cleaning	Schedule periodic cleaning
VI-4.9.a	Shipboard Electromagnetic Compatibility	 Coordinate to identify, solve and correct operational EMI deficiencies Review and authorize documents prepared by technical agencies Evaluate comments and recommendations regarding EMI reduction Ensure participation of each aircraft carrier, surface force and submarine EMC technician in at least one EMI survey every 6 months.
VI-5.2.4	Deficiency Documentation and Reporting	 Validate, screen and broker all 4790/2Ks Broker all 4790/2Ks associated with any outstanding C3/C4 CASREP during the next scheduled maintenance availability Approve any planned delay of action on a CASREP Enforce compliance with the policy of updating a CASREP
VI-6.4.2	Industrial Plant Equipment	 Review PEPs for technical accuracy and completeness Review PEPs for conflicts with other maintenance actions Prioritize PEPs and evaluate each project to ensure compatibility with capability requirements and site configuration Forward approved requests and return unapproved requests Schedule annual assessment and coordinate repairs
VI-8.2.2	Miniature/Micro-miniature Electronic Repair Program	 Coordinate and manage 2M, MTR and FOTR program Monitor effectiveness of 2M program Execute progressive repair procedures Coordinate logistic support, outfitting requirements and deployment priorities Monitor 2M, MTR and FOTR certification status Monitor and enforce the utilization of Module Test and Repair Tracking System
VI-9.2.2	Metrology and Calibration Program	 Assign a METCAL program single point of contact Submit TAMS allowance change requests to TAMS allowance manager Redistribute excess TAMS Provide properly trained personnel to authorized calibration activities Periodically perform Quality Assurance reviews of laboratories Manage calibration overflow program Ensure Regional Loan Pools are established Evaluate FMA/Regional Calibration Laboratories Coordinate for SCAT assignments and SPETERL revisions Assign Fleet Commander representatives

Section	Area of Responsibility	Responsibility
		Assist platforms with their Departure From Specification
VI-11.6.1	Maintenance, Repair and Overhaul of Service Craft, Landing Craft and Small Boats	 requests Coordinate all aspects of advanced planning Authorize all new industrial work items Authorize growth in existing industrial work item Provide funding for authorized work Monitor and approve changes in established milestones
		Direct action when quality or completeness of industrial activity work is in question
VI-12.3.2.1	Degaussing (ships with degaussing systems)	 Monitor degaussing readiness of assigned ships Ensure ships "check range" as required Issue waivers or DFS for inability to meet check ranging and deperming requirements, or both, if necessary
VI-12.4.2.1	Degaussing (submarines without installed degaussing systems)	 Ensure that ships check range as required Issue waivers to check ranging and deperming requirements if necessary Schedule ships with unsatisfactory magnetic signatures for flash deperming
VI-13.4.1	Surface Ship Corrosion Control	 Ensure Port Engineers and Maintenance Program Managers (MPM) schedule and screen corrosion control work items to the appropriate repair activities during industrial availabilities and upkeeps with sufficient length to accommodate the work Ensure Port Engineers and MPMs screen tank, void and general structural inspection AWRs in Availability Work Packages to the repair activities capable of performing the inspections Aircraft Carrier Type Commanders will provide Ship's Force Self-help information on corrosion control information and technical assistance on setting up and updating a ship's Corrosion Prevention and Control Program
VI-14.6.1	Cannibalization	 Monitor all cannibalization actions being carried out by subordinate units. Adjudicate and authorize or disapprove all requests for cannibalizations Request assistance from other TYCOMs if required Meet the monthly reporting requirements
VI-16.2.2.1.3	Habitability Improvement/ Self Help Responsibilities	 Develop Long Range Plan, establish priorities for attainment of standards Plan, schedule, coordinate and monitor projects Authorize, budget and fund habitability program
VI-19.1.2 VI-19-2.1 VI-19-3.1 VI-19-4.1 VI-19-5.2 VI-19-6.3	Ship Maintenance and Material Management	 Afloat Maintenance Data System Ashore Maintenance Data System Alteration Management System Maintain Inspection Data File PMS Scheduling (SKED software) CSMP Provide Program Enhancement Requirements Master Job Catalog

Section	Area of Responsibility	Responsibility
		Screening and Processing FBRs
		• Ensure ships and units are manned with a Ship's Maintenance Management Officer
		Ensure shops and units are manned with NEC qualified
		3MCs
		Analyze 3-M Inspection and Self-Assessment data,
		identify concerns, conduct root cause analysis, develop
		and implement solutions
		Ensure TYCOM inspection team members are qualified
VI-24.8.1	Periodic Maintenance	to inspect assigned areas
V1-24.6.1	Requirement Program	Provide overall scheduling system for accomplishment of PMRs
	Requirement Frogram	
		Perform periodic audits of ISICs and FMAs Provide and to ISICs and thinks NAVSEA
		Provide guidance to ISICs obtaining NAVSEA
VI-25.3.1	Unrestricted Operations	concurrence • Parform pariodic audita of ISICs and EMAs
V1-23.3.1	Officed Operations	Perform periodic audits of ISICs and FMAs Provide and to ISICs and a designing from
		Provide guidance to ISICs when deviating from schedules due to DFS requests
VI-27.3.1	Scheduled Preservation Upkeep	
V1-27.3.1	Coordinated Effort	 Administer the SPRUCE program Maintain and distribute file of SPRUCE lessons learned
VI-31.3.4		
V1-31.3.4	Surface Ship Maintenance Placement and Oversight Business Rules	1
		Provide list of Fleet Alteration requirements for execution year as input to RMC business plan
	Business raies	Issue spending controls to RMC and update on quarterly
		basis
		Has authority to recapture spending controls previously
		issued, as a last resort
		If not funding an availability, must approve removal of
		funds before RMC initiates this action
		Evaluate Maintenance and Modernization Business Plan
		adjustment requests
		Evaluate RMCs end of month financial status report
VI-33.2.3	MMBP Responsibilities	Align Surface Warfare Enterprise processes with
	(Surface Force Ships only)	established waterfront support organizations and
		establish the readiness and cost control processes
		Support the ISIC with warships ready for tasking
		Assess current readiness, analyze metrics across ships of
		a class, examine class trends, determine root causes,
		establish lessons learned and provide recommendations
		and solutions
		Provide the NSA with Target Controls in March of each
		year
		Establish Force maintenance policies, directives and
		authorize the NSA to execute those policies and
		directives
		Ensure the established modernization plan is accurate and issue Float Alteration Letters of Authorization
		and issue Fleet Alteration Letters of Authorization
		 Validate MMBPs and issue approved CNO availability and Continuous Maintenance funding controls

Section	Area of Responsibility	Responsibility
		Provide the RMCs with Target Controls in March of
		each year
VI-33.2.4	MMBP Responsibilities	Establish Force maintenance policies and directives and
	(Aircraft Carriers and	authorize the NSA to execute them
	Submarines)	Ensure that established modernization plan is accurate
		and issue Fleet Alteration Letters of Authorization
		Final approval of all MMBPs
VI-33.4.2	Initial Budget Guidance (March)	Establish an initial estimate of the expected funding
		controls for the next Fiscal Year
		Develop a common maintenance funding strategy
		• Establish initial TYCOM Target Controls for each ship's
		CNO Availability and each ship's CM budget
		Ensure Letters of Authorization accurately reflect the
		modernization plan
VI-33.4.4	Execution Strategy Adjustments	Determine if adjustments to the TYCOM Target
	(May)	Controls are required
VI-33.4.6	Approve MMBPs (July)	Approve MMBPs and issue final approved CNO
		availability and CM controls
		Provide final CNO budget controls and CM controls to
		the Maintenance Teams
VI-33.4.7	Submit Phasing Plans (August)	Submit Phasing Plans to the Fleet Commander
VI-37.5c	Regional Maintenance Center	Coordinate in identifying, solving and correcting PCMS
	Passive Countermeasure System	deficiencies
	Support Requirements	Refer all PCMS related Departures from Specifications
		to NAVSEA for adjudication
		Fund PCMS RIPs to provide for the additional RMC
		labor and materials
		Ensure that proper corrosion control procedures are
		employed
		Review and authorize documents that contain
		procedures relative to PCMS
		Evaluate comments and recommendations regarding
TH 20 2 1	Dog II II I I I D	Fleet PCMS program
VI-38.3.1	DSS Hull Integrity Procedures	Perform periodic audits of ISICs and FMAs
		Provide guidance to ISICs for DFS request and
		resolution
	(27772 2) 7.5	Review requests for HIP accomplishment as required
VI-40.5.1	(SUBS) Messages	Review (SUBS) message traffic
		Assist and support the ISIC
		Track (SUBS) messages initiated by the TYCOM
		department generating the message
		Track (SUBS) messages generated by submarines under
TH 41 0 0 1	No.	its cognizance
VI-41.2.3d	Maintenance Team	Enter CNO availabilities, assessments, associated
		routine tasks and authorized Fleet and Programmed
		Alterations into the appropriate Maintenance Automated
371 41 4	Diamaina Dua ay C	Information System
VI-41.4	Planning Process Support	Provides planning process support in the planning and
		execution of engineered maintenance

Section	Area of Responsibility	Responsibility
VI-41.5	Planning Board for Maintenance	Attend regularly scheduled meetings to discuss ship- wide maintenance issues
VI-42.6.2	Material Assessment	 Schedule and authorize material assessments Define the scope of material assessment Provide funding for execution and support Conduct periodic reviews of the material assessment process Establish standards of effectiveness to ensure program improvement Evaluate unit's ability to self-assess and report training deficiencies
VII-1.3.8	Contracted Ship Repair Functions, Tasks And Standards Of Conduct	 Responsible for budgeting to support modernization, repair and maintenance availabilities and for the material readiness and training of their assigned ships Provide advanced planning funding to the respective ships Maintenance Team for availability planning
VII-6.6.3	Funding And Accounting	 Provide a list of Fleet Alteration requirements for the execution year Issue spending controls to the RMC and update them on a quarterly basis Recapture spending controls previously issued to the RMCs Provided to Maintenance Teams early enough to avoid premiums associated with late contract award or assignment of work Evaluate MMBP adjustment requests forwarded by the RMC Evaluate the RMCs end of quarter financial status report to assess the degree of conformance to the approved RMC consolidated spending plan

Section	Area of Responsibility	Responsibility
I-2.5.1	Pre-Commissioning	Provide crew support prior to initial man-up
		• Conduct an inspection of the crew at the building yard
		 Conduct periodic monitoring of ships
		• Ensure personnel arrive in support of initial crew man-
		up
		Conduct a Habitability Inspection
		 Make recommendations to the TYCOM for placing the ship "In Service"
		 Contact TYCOM Metrology and Calibration Point of Contact to verify if establishment of Field Calibration
		Activity Request has been submitted
		Ensure that assigned New Construction Units operate
		and maintain installed diesel engines
		• (Nuclear Powered Ships only) Conduct a Pre-RSE of
		the Engineering/Reactor Department (Nyelson Paysond Shing only) Payson Pro PSE
		(Nuclear Powered Ships only) Review Pre-RSE findings the CO's training plan and progress
		findings, the CO's training plan and progress evaluations
		(Submarines only) Prior to Fast Cruise, report ship's
		preparations to assume responsibility for Re-entry
		Control
		(Submarines only) Schedule distressed submarine and salvage inspections
		• (Submarines only) Designate the distressed submarine
		and salvage inspection team
		 For CVNs, conduct crew certification
		 For all other hulls, conduct Phase I crew certification
		 Conduct Phase II crew certification
		 Conduct a material inspection of the ship
		 Report satisfactory completion of the inspections to the TYCOM
		Message reporting requirements
I-2.5.2	Post Shakedown Availability	Conduct periodic monitoring
		• (Nuclear Powered Ships only) Conduct a Pre-critical
		inspection of the Engineering/Reactor Department
		 Witness and certify to the TYCOM that the state of
		crew training is satisfactory for at-sea operations
		• (Aircraft Carriers only) Receive from the
		CO/Supervising Authority the scope, schedule and
		agenda of the tests for Sea Trials for review and
		approval
		Arrange for the embarkation of technical personnel to
		observe tests or trials
		• Arrange for the assignment of operating areas and
		communications frequencies
		(Submarines only) Schedule a distressed submarine
		and salvage inspection
		• (Submarines only) Prior to Fast Cruise, audit Ship's
I		Force Re-Entry Control and Departure from
		Specification records

Section	Area of Responsibility	Responsibility
		 (Submarines only) Conduct a material inspection consisting of a vertical audit of Ship's Force and FMA SUBSAFE work and URO completion status Advise the TYCOM if deficiencies exist and/or extension of time is required to correct training/material deficiencies
I-3.3.1d	Arrival Assist	Inform the TYCOM in the event that progress in preparations is evaluated as unsatisfactory
I-3.3.2b	Periodic Monitoring/ Inspections/Visits	Determine the extent, type and frequency of periodic monitoring inspections and visits
I-3.3.2d	Periodic Monitoring/ Inspections/Visits	Advise the TYCOM of situations where the completion of Key Events is in jeopardy
I-3.3.3c	Pre-RSE Safeguard Examination	(Nuclear Powered Ships only) Schedule the Pre-RSE approximately six to eight weeks prior to criticality
I-3.3.3d(3)	Pre-RSE Safeguard Examination	Initiate arrangements for the participation of TYCOM Staff members at least one month prior to the inspection date
I-3.3.11	Habitability Inspection	Conduct Habitability Inspection
I-3.3.14a	Light-Off Assessment	Determine if ship's training procedures and status support safe plant operations
II-I-3.3.9.3.a	Maintenance Policies and	Assist TYCOM and SUBMEPP in preparation of AWP
(All Ships)	Procedures	Monitor corrective maintenance action taken
		Schedule and conduct inspections of Forces Afloat
		 Monitor progress of CNO maintenance availabilities Ensure that a MOA is executed prior to availability start
		 Designate and ISIC representative to QoSC
II-I-3.3.9.3.b (Submarines Only)	Maintenance Policies and Procedures	 Ensure timely accomplishment and reporting of PMR Maintenance Ensure industrial activities and ships maintain current copies of Maintenance Standards, PMR schedules and inventories Review Ship's Force submitted deferrals for industrial activity assistance Ensure industrial activities provide 3-M and SMS feedback for analysis by SUBMEPP Request SUBMEPP assistance as necessary for assistance with PMR scheduling and software Report to SUBMEPP inability to perform PMRs Designate Availability Coordinator Provide updated Sea Trials status to COMSUBDEVRON FIVE For minor CNO maintenance availabilities issue required messages as applicable Report that all SFCC-certified On Board Repair Parts are loaded out by Fast Cruise following any major or minor CNO availability
II-I-3.3.9.3.c (Surface Force Ships Only)	Maintenance Policies and Procedures	In coordination with the RMC Chief Engineer, submit Change Deferral Requests and Change Notifications to SURFMEPP Coordinate with SURFMEPP to update the AWP

Section	Area of Responsibility	Responsibility
		 Coordinate meetings as required at key milestones and as required to support resolution of major issues
II-I-3.3.9.3d (Surface Force Only)	Maintenance Policies and Procedures	Provide fire safety oversight for all surface ships while in a maintenance availability.
II-I-3.6.1.2	Availability Execution	 Authorize new items and growth industrial work items Monitor and approve all changes in established milestones Issue direction when the quality or completeness of industrial work is in question Monitor off-ship crew messing and berthing arrangements Notify the TYCOM when essential Ship's Force work cannot be completed on the scheduled contract date (Surface Force Ships only) Assess and monitor shipboard conditions (Submarines only) Assess and monitor shipboard conditions Monitor Ship's Force preparations for LOA (Nuclear Powered Ships only) Conduct a Pre-Critical Inspection of the Engineering Department (Submarines only) Schedule a distressed submarine and salvage inspection by the Forces Afloat Conduct a formal Phase I crew certification inspection(s) of the Ship's Force (Submarines only) Prior to Fast Cruise, conduct a formal audit of the Ship's Force REC and DFS records. (Submarines only) Prior to Fast Cruise, conduct a formal audit of the Ship's Force CSMP Conduct Phase II crew certification Conduct a material inspection of the ship Report satisfactory completion of inspections to the TYCOM Receive schedule and agenda of tests for Sea Trials for review and approval (Submarines only) Prior to Sea Trials, report material certification of the ship by message Monitor the progress of the availability If required, initiate Operating Cycle Extension Assessment
II-I- 3.6.8.3b(5)(d) (Submarines Only)	Trials, Inspections and Certification Minor Availabilities	Perform 100% audit of FBW SCS Upgrades/Alterations or Major Repair Work
II-I- 3.6.8.3b(6)(c)	Trials, Inspections and Certification Minor Availabilities	Perform 100% audit of FBW SCS Upgrades/Alterations or Major Repair Work
II-I-3.6.8.3.9	Sea Trials	Authorize the ship to get underway for Sea Trials. Notify TYCOM of satisfactory completion of Fast Cruise
II-I-3.6.8.3.11c	Availability Completion Prerequisites	Certify to TYCOM material condition of parts of ship installed, repaired and/or tested by the ISEA activity

Section	Area of Responsibility	Responsibility
II-I-3.6.8.4.1d	Trials and Inspections	Conduct periodic monitoring of ships
		Conduct a Pre-Critical Inspection of the Engineering
		Department
		Schedule a distressed submarine and salvage
		inspection
		• Conduct a formal Phase I certification inspection of the ship's company
		 Prior to Fast Cruise, conduct a formal audit of Ship's Force REC and DFS records and CSMP
		 Witness and certify to the TYCOM that the state of crew training is satisfactory for at-sea operations
		 Conduct a material inspection of the ship
		 Report satisfactory completion of inspections to the TYCOM
		Review the scope, schedule and agenda of tests for Sea Trials
		 Prior to Sea Trials, report the material certification of the ship to the TYCOM
		 Advise the TYCOM of escort requirements
		 Arrange for SRDRS to be on "modified alert" during Sea Trials
		 Provide updated Sea Trials status to COMSUBRON ELEVEN if "mod-alert" support services are in use
		Provide an operation order
		Arrange for the embarkation of technical personnel
		Arrange for assignment of operating areas and
		communications frequencies
		Assign a submarine qualified officer to act as TYCOM Assign a submarine qualified officer to act as TYCOM Assign a submarine qualified officer to act as TYCOM Assign a submarine qualified officer to act as TYCOM
		representative embarked during Sea Trials
		• When authorized by the TYCOM, grant permission for the Ship's CO to commence Sea Trials
		 Upon completion of Sea Trials, report to the TYCOM
		the status of Forces Afloat work performed within the
		SUBSAFE boundary
II-I- 3.6.8.4.4b(3)	Pre-Critical Inspection	Conduct a Pre-Critical Inspection within six weeks of intended criticality
II-I-	Sea Trials	Designate a minimum of one officer qualified in
3.6.8.4.7b(5)		submarines and ensure a sufficient number of officers
		qualified in submarines will be embarked during the
		escort duty
II-I-4.4.1.1	Common Elements	Coordinate scheduling of availabilities at LMAs
		Monitor corrective maintenance action
		Schedule and conduct inspections
		Monitor progress
		Initiate budgetary actions for funding availabilities Alterations identified by priority based on material
		Alterations identified by priority based on material availability
		Identify routine packages
		Review results of monitoring inspections and testing
		Identify special evolutions

Section	Area of Responsibility	Responsibility
		 Issue availability planning message (Submarines) Ensure PMR and URO MRC actions are identified (Submarines) Send Sea Trials Support Services message (Submarines) Provide updated Sea Trials Status (Submarines) Identify key events for each CMAV (Submarines) Monitor Ship and Executing Activity preparations to transition to a CMAV period Ensure all requirements of 8010 Manual are implemented in all CMAVs to the maximum extent practical
II-I-4.5.4	Ship Certification Prior to Underway (Submarines only)	Perform 100% audit of FBW SCS Upgrades/Alterations or Major Repair Work
II-I-4.10.1	Interim Drydocking/Pre- Inactivation Restricted Availabilities (Submarines)	 Authorize new items and growth industrial work items Monitor and approve changes in established milestones Issue direction when Industrial Activity work is in question Notify TYCOM when Ship's Force work cannot be completed Periodically monitor and assess shipboard conditions ISIC QA officer will conduct audit of Ship's Force Reentry Control and Departure from Specification Records Conduct material inspection prior to Fast Cruise
IV-3.3.6	Boiler Inspections	 Maintain overall cognizance of SGPI Program Schedule routine inspections Arrange for availability of SGPI during CAI Monitor follow-up action Assist COs in arranging for corrective action when requested
IV-14.2.3	Magazine Sprinkler Inspection Requirements	 Ensure scheduling of Shipboard Explosive Safety Inspection Follow-up on all discrepancies posted by verification activity Act as sole grantor of all magazine sprinkler systems re-certification
IV-18.3.1	Distressed Submarine and Salvage Inspection	Distressed Submarine and Salvage Inspection
IV-21.2.1	Submarine Oxygen Generating Plants	 Ensure assigned units are in compliance with paragraph 21.1.1 Conduct periodic inspections and audits Ensure PMT inspectors perform material inspections of the ship's oxygen generators
IV-23.3.2.6	Gas Turbine Engine Inspection	 Monitor the follow-up action to correct noted discrepancies by randomly sampling ship's files and reports Assist Commanding Officers in arranging for corrective action items beyond the capability of Ship's Force

Section	Area of Responsibility	Responsibility
IV-26.2.2	Board of Inspection and Survey Material Inspections Policy	 (Surface Force Ships only) The ISIC, if deployed, will request assistance with inspection preparations Monitor ship's preparation for MI Surface Ships ISIC conduct an inspection readiness assessment prior to submitting reports Ensure post inspection reporting procedures followed Attend post-INSURV inspection critiques Ensure subordinate commands are prepared for scheduled INSURV Ensure ship is prepared to discuss deficiencies not corrected and items removed from CSMP Ensure preparation for the sequence of accomplishing inspection underway demonstrations is conducted in advance of inspection Monitor reporting and correction of MI deficiencies
IV-27.4.6	Steam Boiler Inspection	 Mointof reporting and correction of Mr deficiencies Maintain overall cognizance of the Steam Generating Plant Inspection Program. Schedule routine Reboiler inspections in coordination with the cognizant RMC. Arrange for the availability of an SGPI during the SAI and CAI. Monitor the follow-up action required to correct noted discrepancies. Assist Commanding Officers in arranging for the corrective action of items, when requested.
V-I-1.5	Organizational Responsibilities	 Organize and implement a QA program (Submarines) Organize and implement program to verify performance of required maintenance Organize and implement a work request screening process (Submarines) Review Ship's Force Controlled Work Packages (Submarines) Ensure ship's certification continuity report is received before ship is underway Review and sign MOA (Submarines) Administer a DFS system Monitor QA program and procedures Schedule and conduct QA program assessment Review and endorse TYCOM audit report Conduct periodic monitoring of Ship's Force work and QA program (Submarines) Perform annual SUBSAFE/SOC/FBW SCS awareness training (Submarines) Conduct oral interview with Ship's Force relieving QAO Ensure fact-finding critiques are held to establish causes of errors during maintenance Provide sufficient time for crew training during Upgrades/Alterations or Major Repair Work on the FBW SCS

Section	Area of Responsibility	Responsibility
		 (Submarines only) Contact the TYCOM immediately for issues which will result in a SUBSAFE, FBW SCS, DSS or SOC critique, SUBSAFE, FBW SCS, DSS or SOC trouble report, or SUBSAFE, FBW SCS, DSS or SOC fact-finding. On the same calendar day, the ISIC will provide the TYCOM an email outlining the issue reported by the Ship or Activity. Conduct FBW SCS certification audits Report by message, crew readiness and verification from the ISEA/activity performing work that work necessary for at-sea testing is complete Certify to the TYCOM the FBW SCS material condition of parts installed, repaired and/or tested by the ISEA is satisfactory Transmit a Submarine Material Transfer Message to the gaining ISIC for deploying/deployed submarines when the unit out shops
V-I-2D-1	Formal Work Package Approval	 deployed submarines when the unit out chops Review Ship's Force and RMC/FMA prepared CWPs (Submarines) At the end of every FMA upkeep, verify all SUBSAFE deficiencies in the ship's CSMP have been corrected or have an appropriate DFS (Submarines) Prior to submerged underway operations when submarines are in a port with an ISIC, the ISIC QAO must complete a QA Pre-Underway Checklist
V-I-5.9.4c	Objective Quality Evidence to Support Controlled FBW SCS Work	Perform 100% audit of FBW SCS Upgrades/Alterations or Major Repair Work
V-I-8.3.1g and V-I-8.3.7e(2)	Departure from Specification Procedures	Provide the Job Control Number and Departure serial number for Departures initiated by a depot level activity
V-I-9.3.3	Assessments, Audits and Surveillance	 Schedule and conduct a QA Program assessment of all assigned ships Conduct additional periodic audits and surveillance Conduct 100% audit of CWPs for SUBSAFE work accomplished by Forces Afloat Conduct audit of UROs assigned to Forces Afloat Conduct review of all outstanding Forces Afloat DFSs Vertical audits of all Forces Afloat CWPs Perform 100% audit of FBW SCS Upgrades/Alterations or Major Repair Work
V-III-1.2.2	Organizational Responsibilities	 Organize and implement a QA program Organize and implement a program to verify performance of required maintenance (Submarines only) Organize and implement a work request screening process Ensure DSS certification continuity report is received and reviewed before DSS manned use Review and approve User/Sustaining Activity requests prior to conducting manned operations Review and sign the Memorandum of Agreement Administer a DFS system

Section	Area of Responsibility	Responsibility
		(Submarines only) Monitor the QA program and procedures of assigned FMA and monitor corrective actions
		(Submarines only) Schedule and conduct a QA
		program assessment
		(Submarines only) Review and endorse TYCOM audit report of assigned FMA(s)
		Conduct periodic monitoring of Ship's Force work and QA program
		Properly maintain certification on assigned DSS
		Review and evaluate User/Sustaining Activity reports of corrective action
		Ensure Sustaining Activities perform internal surveys
		Ensure Sustaining Activities process requests for sustaining certification
		Perform QA assessments associated with the DSS and
		host submarines
		Route appropriate DSS SOC DFSs for approval
		Conduct vertical audit of assigned DSS unit's OQE
		Perform annual SOC awareness training
VI-3.2.1	Submarine Fleet Modernization	Ensure fact-finding critiques are held Left and EMA after a considerable like and the l
V1-3.2.1	Program	Inform FMA of upcoming availabilitiesMonitor FMA modernization and availability planning
	Trogram	 Monitor FMA modernization and availability planning Establish installation priorities
		Ensure no action is taken to accomplish alterations
		which are not authorized for accomplishment
		Maintain a file of alteration briefs
		Assist units in preparation of alteration requests
		Identify deficiencies and changes to hull applicability of alterations
		• Ensure only TYCOM authorized or partially completed alterations appear on CSMP
		Ensure MJC contains all alterations authorized for accomplishment
		Ensure all OPNAV4790/CKS are collected 3 days
		prior to end of availability
		Ensure RPCCRs are distributed to ship's CO
		Ensure situational alterations are accomplished
		Inform ships of alterations planned during an availability
		 Verify reports of alteration completions during CNO availabilities
		Ensure Forces Afloat alterations are completed to
		maximum extent prior to CNO availability
		For deploying units, provide to FMA a list of
		 alterations to be completed during deployment upkeep Allocate portion of FMA ROV for procuring alteration
		material for installation by Forces Afloat
		Before installation begins, ensure MOA is in place for any alteration accomplished by industrial activity

Section	Area of Responsibility	Responsibility
		 Ensure installation of TEMPALTs/OPALTs is per reference (f) Ensure alteration by AIT following reference (g) Ensure FMA obtains TYKITs RFI Ensure Ready for Accomplishment (RFA) Category
		 "A" Mandatory Safety A&Is and Mandatory Safety Title D SHIPALTs are completed at the next appropriate availability of sufficient duration Ensure that category "B" A&I's are completed within 24 months of the date of authorization Prepare and forward TAMs Ensure FBW SCS alterations follow reference (h)
VI-5.2.2	Deficiency Documentation and Reporting	 Screen and technically review all submitted 4790/2Ks Technically review all submitted CASREPs
VI-8.2.2	Miniature/Micro-miniature Electronic Repair Program	 Coordinate and manage 2M program Monitor effectiveness of 2M program Implement progressive repair procedures Coordinate logistic support, outfitting requirements and deployment priorities Monitor 2M certification status Schedule 2M certifications in conjunction with C5RA/TSRA (Aircraft Carriers) Conduct MTRF per reference (e)
VI-9.2.4	Metrology and Calibration Program	 Monitor calibration readiness status within their respective organizations Monitor effectiveness of electronic and SGCP FCAs Ensure that ships with FCAs extend their service to other ships in company Ensure each ship has necessary standards, documentation and trained personnel to maintain certification Coordinate resolution of calibration problems (Submarines) Ensure each activity supports the TYCOM Calibration Program of Record (Submarines) Support and participate in the TYCOM's CTRA process
VI-11.6.2	Maintenance, Repair and Overhaul of Service Craft, Landing Craft and Small Boats	 Review overhaul progress reports Review Ship's Force and FMA concurrent work Ensure directives are followed concerning safety Attend Sea Trial and overhaul completion review conferences Assist in all aspects of planning and monitoring of industrial availabilities
VI-12.3.2.1	Degaussing (ships and submarines with degaussing systems)	 Monitor degaussing readiness of assigned ships Ensure ships "check range" as required Issue waivers or DFS for inability to meet check ranging and deperming requirements, or both, if necessary

Section	Area of Responsibility	Responsibility
VI-12.4.2.1	Degaussing (submarines	Ensure ships "check range" as required
	without installed degaussing	• Schedule ships with unsat magnetic signatures for flash
	systems)	deperming
		Issue waivers to check ranging and deperming
T/T 10 4 1 6		requirements if necessary
VI-19.4.1.6	Ship Maintenance and Material	Designate 3M Officer
	Management	Monitor and Evaluate 3-M Program for assigned units
		• Ensure 3-M Inspections are current
		Ensure subordinate commands conduct quarterly 3-M Solf Assessments and report results to the TYCOM
		Self Assessments and report results to the TYCOM 3MC
		Monitor status of troubled systems/Top Management
		Attention items
		Ensure subordinate commands comply with standard
		Work Center/Division/Department structure
		Track and monitor 3-M major milestones and Training
		Events, oversee or provide Inspection Teams and
		conduct 3-M spot checks during ISIC and/or staff visits
VI-22.2.2.3b	Unplanned TRIPER Change	Assign the job to an FMA
	Out	
VI-23.3.1	Submarine Noise Reduction	 Assign a Staff Noise Reduction Officer
		Oversee and supervise Noise Reduction Program
		within Squadron
		Submit requests for Beartrap Acoustic Radiated Trials
		Schedule acoustic surveys during operating cycles of
		submarines
		Recommend and/or authorize corrective actions
		Review records, results, procedures and equipment during material readiness inspections
		Schedule divers for underwater hull and propeller
		surveys
		Report propeller replacements
		Ensure support personnel trained in noise reduction
VI-24.8.3	Periodic Maintenance	Schedule and ensure completion of PMR work within
	Requirement Program	planned periodicity in the CMP
		• For Submarines, call-down all PMRs planned for
		accomplishment into the CSMP by availability dates
		Maintain auditable records of PMR accomplishment
		for each submarine or DDS
		Maintain automated database of Logistic Data System,
		Planned/Refit Maintenance Management System
		Notify SUBMEPP Code 1814 of non-receipt of
		quarterly PMR Inventories and schedules
		Keep local scheduling system correct and accurate Males every etternat to account lish PMPs or on hefere
		Make every attempt to accomplish PMRs on or before the part scheduled due date. Ensure PMPs not
		1
		the next scheduled due date. Ensure PMRs not completed by SUBMEPP due date are rescheduled Ensure all I-Level PMRs are scheduled for accomplishment by FMA prior to end of availability Review completed AWRs prior to closeout

Section	Area of Responsibility	Responsibility
		Transfer PMRs to other FMAs as necessary
		Non-scheduled repairs of PMR components
		 Provide assigned ship's training in TYCOM PMR
		scheduling system
VI-25.3.3	Unrestricted Operations	Maintain auditable records of URO MRC
		accomplishment
		Perform periodic audits of assigned FMAs
		Maintain a file of current URO MRC inventories and schedules as provided by SUBMEPP
		Coordinate accomplishment of URO MRCs following SUBMEPP provided PMR inventories and schedules. Monitor the URO MRC/DSS HIP Status web site periodically
		Control input of SUBMEPP scheduling file
		Ensure all URO MRC requirements are in the CSMP
		Request approval from TYCOM for deviations from required periodicities
		Establish procedures to affect routing of completed AWRs
		Ensure accomplishing activity immediately reports conditions that would result in reduced inspection periodicity
		Monitor timely submission of URO MRC data reports and reports of accomplishment
		Review ship's certification continuity report prior to underway period
		Parent ISIC of deploying ships: ensure URO MRC due for accomplishment during deployment is in
		CSMP transfer file, provide message to applicable deployed FMA
		Deployed squadrons will review URO MRC status of deployed submarines at in-chop
		Prior to start of CNO availability: assign JCNs as
		necessary, reassign URO MRCs not completed
		During availability, URO MRCs not accomplished during depot period will be placed on guarantee list or
		reassigned
		 Prior to CNO availability completion, audit URO MRCs assigned to Forces Afloat by the AWP
		Following availability completion ensure all MRCs
		were reported and subsequently updated by SUBMEPP
VI-27.3.2	Scheduled Preservation Upkeep	Schedule and coordinate SPRUCE upkeeps
	Coordinated Effort	Coordinate submarine crew training
		Monitor effectiveness of program
		Chair a debrief with Ship's Force and FMA to review
		effectiveness of SPRUCE
VI-28.6.1	Cableway Assessment	Ensure assigned ships are scheduled to receive
		cableway assessments and training
VI-33.4.3b	Provide Controls to	Provide ship operational schedule information to the
	Maintenance Team (April)	Maintenance Team

Section	Area of Responsibility	Responsibility
VI-37.5d	Regional Maintenance Center Passive Countermeasure System Support Requirements	 Submit requests to schedule PCMS core activities for each unit Review and take the appropriate action to correct PCMS discrepancies for subordinate units
VI-38.3.3	DSS Hull Integrity Procedures	 Maintain auditable records of DSS HIP accomplishments Conduct periodic audits of assigned FMAs Maintain a file of DSS HIP inventories and schedules Assist in preparation and approve DSS HIP performance schedule Ensure review and implementation of DSS HIP procedural inventories and schedules Ensure all DSS HIP requirements are in the CSMP Request approval from Program Manager with Sustaining Certification Authority for deviations from DSS HIP requirements and periodicities Establish procedures for routing of completed DSS HIP AWRs Monitor the timely submission of DSS HIP data report forms and report of accomplishment Review vehicle's certification continuity report prior to underway period Ensure DSS HIPs due for accomplishment during deployment are in the transfer of custody message Audit DSS HIPs assigned to Forces Afloat by the AWP
VI-40.5.2	(SUBS) Messages	 Review and take for action all (SUBS) messages Track (SUBS) messages sent or initiated by submarines under its cognizance Track (SUBS) messages initiated by the ISIC
VI-41.5	Planning Board for Maintenance	Attend regularly scheduled Planning Board for Maintenance meetings between the ship's Maintenance Team members and stakeholders
VI-42.6.2	Material Assessment	 Schedule and authorize material assessments Define the scope of material assessment Provide funding for execution and support Conduct periodic reviews of the material assessment process Establish standards of effectiveness to ensure program improvement Evaluate unit's ability to self-assess and report training deficiencies

Section	Area of Responsibility	Responsibility
II-II-1.2.1	Surface Ship Maintenance	Overall responsibility for efficient planning, brokering and execution of all ship maintenance and modernization for assigned ships
IV-3.3.5	Boiler Inspections	 Coordinate inspections in cognizant maintenance areas Maintain an up-to-date status of required steam generating plant inspections
IV-17.4.4	Steam Catapult Inspection	 Provide a SGPI when requested by a ship or TYCOM to conduct inspections Provide resources to ensure SRF or RMC SGPI and Steam System SME's maintain certification
IV-23.3.2.5	Gas Turbine Engine Inspection	 Coordinate inspections in cognizant maintenance areas Maintain an up-to-date status of required marine gas turbine system inspections
IV-27.4.4	Steam Boiler Inspection	 Provide certified SGPIs to perform inspections Review the guidelines and inspection requirements and ensure that each inspection report is recorded and updated into RIRMIS Schedule and coordinate inspections of all reboilers with the appropriate technical activities Provide certified Subject Matter Experts (SME) to perform inspections Coordinate inspections in cognizant maintenance areas Maintain an up-to-date status of required Reboiler inspections
V-I-1.7.1	Quality Assurance for Maintenance, Repair and Alteration	 Designate the RMC/FMA QAO (Submarines only) Provide a written report of certification Certify the qualifications of QA personnel Ensure the RMC/FMA has an effective audit and surveillance program Initiate a semi-annual evaluation of the RMC/FMA QA Program (Submarines) Implement all aspects of the SUBSAFE and FBW-SCS programs
V-I-1.7.3m	RMC/FMA Responsibilities	 Ensure fact-finding critiques are held Contact the ISIC for issues that will result in a SUBSAFE critique
VI-2.6.2	Technical Assistance	 Ensure sufficient capability exists to provide timely response to all requests for technical assistance Ensure RMC mission funds are used to fund all FTA efforts Ensure technical support is provided to Fleet units. Ensure the initial response to every FTA request is via Distance Support Ensure personnel responding to a request for technical assistance are thorough in their review of the specific technical problem Ensure acknowledgment and response to all FTA requests

Section	Area of Responsibility	Responsibility
Section	Area of Responsibility	 Ensure personnel providing on-site technical assistance keep the cognizant ship's department head or designated representative informed Ensure FTA data is required to be entered into the Common Submarine Problem/ Maintenance Reporting System Ensure a TAVR is submitted at the completion of an on-
		 site FTA Ensure an E-mail TAVR is required at the completion of an on-site FTA on Surface Force Ships/Carriers Task other Source of Support provider who responds to an on-site FTA submit a TAVR or task them to provide the technical information for the cognizant RMC to generate a TAVR. Ensure submission of a message report if an on-site
		 assist visit is terminated Track all requests for FTA using approved FTA software Ensure technicians providing FTA to submarines are eligible for access to Sensitive Compartmented Information
VI-8.2.6	2M/MTR Fleet Coordinators	Maintain qualified 2M/MTR Fleet Coordinators

Section	Area of Responsibility	Responsibility
VI-31.3.3	Business Responsibilities	 Execute surface ship maintenance Develop a consolidated spending plan for the execution year Issue quarterly spending controls to all of the Maintenance Teams Evaluate Maintenance and Modernization Business Plan adjustment requests Redistribute controls across the surface ship Maintenance Teams Provide an impact statement to the TYCOM regarding the effect on the execution of maintenance Provide a recommendation to minimize the impact on Force readiness Evaluate the financial status of each of the Maintenance Teams on a monthly basis Submit end of quarter financial summary reports to the respective surface TYCOM Use Emergency Maintenance funds to execute CNO availability or CM maintenance Determine when Emergency Maintenance funds should be used for the correction of C2 CASREPs or other non-CASREP related, but nonetheless urgent maintenance Approve any planned delay of action on a CASREP Generate monthly reports for all assigned ships planning, in or having completed Hot Wash following completion of a CNO availability
VI-35.3.2	RMC I-Level Maintenance Capabilities	 Provide the capabilities identified in Appendix A per all applicable policy, regulations and technical requirements. Ensure detailed capability manuals are issued by each RMC Coordinate with the TYCOMs to ensure full utilization of the funded capacity Provide cost estimates and implementation plans to the Fleet Commanders for proposed additions and deletions to capabilities as well as increases or decreases to capacity at any/all RMCs Establish policy, requirements and direction for NAMTS program management and execution at RMCs As MAT Program Manager, establish requirements and guidance for the execution of MATs at the RMCs including reporting requirements Coordinate with the cognizant TYCOM on the establishment, disestablishment and utilization of MATs
VI-37.5e	Countermeasure System Support Requirements	Maintain qualified PCMS personnel and ensure assets are available to perform PCMS core activities Provide technical assistance via distance support/on site visit as appropriate

Section	Area of Responsibility	Responsibility
		 Conduct PCMS core activities Ensure all personnel assigned to PCMS responsibilities meet the requirements Ensure that RMC PCMS SMEs are involved in planning of all PCMS equipped ship topside maintenance where PCMS is affected Ensure that RMC QA personnel, certified by the PCMS ISEA, are actively involved in the QA of all I and D-Level PCMS related repairs and installations Ensure that contracted or I-Level jobs activities, facilities and personnel are certified Include in contracted I and D-Level jobs the provision of PCMS tiles for planned PCMS repairs and interference areas
VI-41.6	Workforce Development Program	Serves as the Work Force Development Program sponsor Serves as the Curriculum Control Authority for all WFD training courses and curricula
VII-6.6.2	Maintenance Center Funding	 Develop a consolidated spending plan for the execution year Determine when Emergency Maintenance funds should be used for the correction of C2 CASREPs or other non-CASREP related, but nonetheless urgent maintenance

and SUBMEPP Assign a Ship's Selected Records Coordinator Publish policies concerning the ship status and crew before availability starts Ensure non-conformances submitted during the availability are approved prior to Sea Trials and not than the completion of the availability Designate a ship's force QoSC representative (Submarines Only) Review status of PMR maintenance schedules and CSMP reports with ISIC prior to CNO availability Maintain a current SUBMEPP PMR inventory Verify satisfactory completion of all Sea Trial evoluty Responsibilities for trials and inspections Responsibilities for trials and inspections Carry out responsibilities per reference (c) Develop and execute training plans and documents Supervise operation of nuclear propulsion plant Prepare ship's engineering personnel; and propulsion plant spaces for inspection Maintain PMS, SUBSAFE re-entry control, RPPMS applicable references Participate in at-sea periods prior to the first Sea Tri Review Sea Trial agenda and concur Undergo distressed submarine and salvage inspection Conduct one day Ship's Force dock trials Demonstrate state of training of the crew Ensure all alongside tests, inspections, and trials are conducted Concur with Supervising Authority message Report by message to TYCOM that ship and crew a ready for Sea Trials When authorized conduct a Fast Cruise Concur with Supervising Authority message Report completion of Fast Cruise to TYCOM When requirements of this instruction are complete permission is received proceed to sea	Section	Area of Responsibility	Responsibility
II-I-3.3.9.6 Maintenance Policies and Procedures Review AWPs and provide comments to TYCOM, and SUBMEPP	I-5.6	Post Delivery Deficiencies	INSURV, until the end of the SCN period per the
Review status of PMR maintenance schedules and CSMP reports with ISIC prior to CNO availability Maintain a current SUBMEPP PMR inventory Verify satisfactory completion of all Sea Trial evoluty of trials and inspections Responsibilities for trials and inspections Carry out responsibilities per reference (e) Develop and execute training plans and documents Supervise operation of nuclear propulsion plant Prepare ship's engineering personnel; and propulsion plant spaces for inspection Maintain PMS, SUBSAFE re-entry control, RPPMS applicable references Participate in at-sea periods prior to the first Sea Trient exercises applicable references Participate in at-sea for inspection Conduct one day Ship's Force dock trials Demonstrate state of training of the crew Ensure all alongside tests, inspections, and trials are conducted Certify to designated ISIC/TYCOM representative the all distressed submarine and salvage inspections discrepancies have been corrected Concur with Supervising Authority message Report by message to TYCOM that ship and crew a ready for Sea Trials When authorized conduct a Fast Cruise Concur with Supervising Authority message Report completion of Fast Cruise to TYCOM When requirements of this instruction are complete permission is received proceed to sea	II-I-3.3.9.6		 Review AWPs and provide comments to TYCOM, ISIC and SUBMEPP Assign a Ship's Selected Records Coordinator Publish policies concerning the ship status and crew before availability starts Ensure non-conformances submitted during the availability are approved prior to Sea Trials and not later than the completion of the availability
Prerequisities II-I-3.6.8.4.1e Responsibilities for trials and inspections Carry out responsibilities per reference (e) Develop and execute training plans and documents Supervise operation of nuclear propulsion plant Prepare ship's engineering personnel; and propulsio plant spaces for inspection Maintain PMS, SUBSAFE re-entry control, RPPMS applicable references Participate in at-sea periods prior to the first Sea Tri Review Sea Trial agenda and concur Undergo distressed submarine and salvage inspectic Conduct one day Ship's Force dock trials Demonstrate state of training of the crew Ensure all alongside tests, inspections, and trials are conducted Certify to designated ISIC/TYCOM representative tall distressed submarine and salvage inspections discrepancies have been corrected Concur with Supervising Authority message Report by message to TYCOM that ship and crew a ready for Sea Trials When authorized conduct a Fast Cruise Concur with Supervising Authority message Report completion of Fast Cruise to TYCOM When requirements of this instruction are complete permission is received proceed to sea			 Review status of PMR maintenance schedules and CSMP reports with ISIC prior to CNO availability
II-I-3.6.8.4.1e Responsibilities for trials and inspections Carry out responsibilities per reference (e) Develop and execute training plans and documents Supervise operation of nuclear propulsion plant Prepare ship's engineering personnel; and propulsion plant spaces for inspection Maintain PMS, SUBSAFE re-entry control, RPPMS applicable references Participate in at-sea periods prior to the first Sea Trient Review Sea Trial agenda and concur Undergo distressed submarine and salvage inspection Conduct one day Ship's Force dock trials Demonstrate state of training of the crew Ensure all alongside tests, inspections, and trials are conducted Certify to designated ISIC/TYCOM representative trial distressed submarine and salvage inspections discrepancies have been corrected Concur with Supervising Authority message Report by message to TYCOM that ship and crew a ready for Sea Trials When authorized conduct a Fast Cruise Concur with Supervising Authority message Report completion of Fast Cruise to TYCOM When requirements of this instruction are complete permission is received proceed to sea	II-I-3.6.8.3.11b	1 1	Verify satisfactory completion of all Sea Trial evolutions
	II-I-3.6.8.4.1e	Responsibilities for trials and	 Develop and execute training plans and documents Supervise operation of nuclear propulsion plant Prepare ship's engineering personnel; and propulsion plant spaces for inspection Maintain PMS, SUBSAFE re-entry control, RPPMS, per applicable references Participate in at-sea periods prior to the first Sea Trials Review Sea Trial agenda and concur Undergo distressed submarine and salvage inspection Conduct one day Ship's Force dock trials Demonstrate state of training of the crew Ensure all alongside tests, inspections, and trials are conducted Certify to designated ISIC/TYCOM representative that all distressed submarine and salvage inspections discrepancies have been corrected Concur with Supervising Authority message Report by message to TYCOM that ship and crew are ready for Sea Trials When authorized conduct a Fast Cruise Concur with Supervising Authority message Report completion of Fast Cruise to TYCOM When requirements of this instruction are complete and
ISIC • Prepare for scheduled inspections	IV-3.3.7	Boiler Inspections	Request inspections and recommend desired dates to ISIC

Section	Area of Responsibility	Responsibility
		 Assess impact of corrective actions on operating schedules Submit reports per paragraph 3.7.2 Conduct boiler inspections by appropriate PMS item
IV-5.3.2	Marine Sanitation Devices	 Oversee correction of discrepancies on MSD system installations Prevent food stuffs from being stored in areas below sanitation valves, flanges, or take-down joints Log each unavoidable discharge of prohibited sewage in restricted waters
IV-14.2.1	Magazine Sprinkler Inspection Requirements	 Sprinkler systems tested per PMS Magazine temperatures checked and recorded daily Magazines are properly maintained Cognizant industrial activities provide written verification that system is operational System inspection requirements per reference (a) and PMS System verification inspection prior to weapons on-load Take action to correct discrepancies noted during inspection Ensure design discrepancies reported to TYCOM and entered in CSMP
IV-16.5.1	Aircraft Launch and Recovery Systems for Aviation Ships	 Request CAFSU technical assistance when required Provide berthing and messing for CAFSU representatives Pass to TYCOM any comments concerning performance of CAFSU representatives Upon completion of CAFSU ensure timely departure from ship
IV-17.4.5	Steam Catapult Inspections	 Request inspections and recommend dates for accomplishment Prepare for scheduled inspections and operational tests Conduct Ship's Force responsible inspections Review inspection results and initiate corrective actions Initiate requests for assistance on repair actions beyond Ship's Force capabilities Assess impact of corrective action on ship's operating schedule Submit reports Schedule inspections as required by appropriate PMS/Class Maintenance Plan items
IV-18.3.2	Distressed Submarine and Salvage Inspection	 Request ISIC to conduct distressed submarine and salvage inspection Coordinate support requirements as needed by inspection team Complete and forward a pre-inspection information letter Assemble all ship's data indicated in applicable appendix

Section	Area of Responsibility	Responsibility
		Take action to correct discrepancies found and report
		corrections to ISIC
777.01.00		Submit CASREP if applicable
IV-21.2.3	Submarine Oxygen Generating	Report reduced status following established procedures
	Plants	Maintain oxygen generator personnel qualifications
		Prohibit operation of oxygen generators if necessary
		Maintain oxygen generator material maintenance log
		Ensure oxygen generator material maintenance log is periodically reviewed
		Safety related deficiencies promptly entered into ESL
		Prior to availability, ensure PMT conducts material inspection of oxygen generators
		Ensure PMT conducts post-availability material
		inspection
		Ensure PMT conducts operational inspection
		• Ensure electrolysis is secured and oxygen generator is in
		safe condition prior to drills involving loss of power
IV-23.3.2.7	Gas Turbine Engine Inspection	Request gas turbine inspections
		Prepare for scheduled inspections
		Review inspection results and initiate corrective action
		for those items within Ship's Force capability
		Assess the impact of corrective action on operating
		schedules. Decide the optimum timing of repair actions
		• Submit reports
		Schedule gas turbine inspections as required by PMS/Class Maintenance Plan item
IV-27.4.7	Steam Reboiler Inspection	Request inspections via Naval message to the TYCOM
		Prepare for the scheduled inspections
		Conduct Ship's Force responsible (Annual) inspections
		Review inspection results and initiate corrective action
		for deficiencies within Ship's Force capability. Initiate
		requests for actions beyond Ship's Force capability and
		for deferred items. Submit a CASREP for discrepancies
		that will impact operational schedule.
		• Assess the impact of corrective action on the ship's
		operating schedules. Advise the TYCOM and
		operational commanders of adverse effects.
VIIIC1	Ones in the sell Book 1977	Submit reports
V-I-1.6.1	Organizational Responsibilities	Designate QAO in writing
		Approve TWD as required (Subgraphical Provide ISIC varieties appoint of chin's)
		(Submarines) Provide ISIC written report of ship's certification continuity prior to underway
		(Submarines) Maintain material condition necessary to
		support URO to authorized operating depth
		(Submarines) Organize and implement a program to
		ensure performance of required maintenance to support
		FBW unrestricted operations
		• (Submarines) Organize and implement a program to
		ensure performance of required maintenance to support
		DSS-SOC

Section	Area of Responsibility	Responsibility
		 (Submarines) Approve and sign recertification RPWAR Certify QA personnel qualifications Review and sign MOA prior to start of SUBSAFE, nuclear, FBW SCS, Level I work Approve DFSs
VI-2.6.1	Fleet Technical Assistance	 Ensure FTA requests are accurate, complete and timely Ensure FTA requests reference a JCN and contain a detailed problem description Ensure associated CASREP and/or 2-Kilo address whether or not on-site assistance will be required if Distance Support is unable to resolve the issue for FTA requests associated with systems that are not required to meet current/projected mission tasking Ensure TYCOM/ISIC are informed of technical issues Ensure distance support alternatives are exhausted before requesting on-site technical assistance Ensure qualified Ship's Force technicians are available for support Upon completion of technical assistance visit, release FTA personnel Establish secure, central e-mail account to all RMC techs who visit ship Issue arrival/departure message
VI-4.9.d	Shipboard Electromagnetic Compatibility	 Ensure EMS PMS is conducted Request EMI survey within six months of deployment or when any new indications of EMI occur Transmit EMC departure message to cognizant activities Maintain up-to-date file of EMI/EMC information
VI-8.2.3	Miniature/Micro-miniature Electronic Repair Program	 Establish 2M program under cognizance of Electronics Material Officer and Combat Systems Officer Maintain certified 2M stations and technicians Screen and repair all CCAs/Ems (Aircraft Carriers) establish MTRF with an overall coordinator (Aircraft Carriers) maintain an active MTRF
VI-9.2.5 (All Forces)	Metrology and Calibration Program	 Maintain overall responsibility for METROLOGY and the Calibration Program Maintain a degree of calibration readiness, goal 85%
VI-9.2.6 (Naval Air Force)	Metrology and Calibration Program	Follow the detailed procedures outlined in reference (j) for TMDE management and operation of the consolidated FCA
VI-11.6.3	Maintenance, Repair and Overhaul of Service Craft, Landing Craft and Small Boats	 Coordinate planning aspects of craft and/or boat overhauls with TYCOM/ISIC Prepare and submit overhaul progress reports Ensure enough trained personnel are assigned to on-site monitoring of crafts and boats Fulfill responsibilities for safety of craft and personnel
VI-12.3.2.2	Degaussing (ships and submarines with degaussing systems)	 Maintain ship's installed degaussing system Maintain ship's degaussing folder

Section	Area of Responsibility	Responsibility
		Submit a minor Departure From Specification if range
		checking requirements are not met
VI-12.4.2.2	Degaussing (submarines without	Ensure magnetic signature minimized by periodic check
	installed degaussing systems)	ranging
		Inform ISIC of unsat ranging
		Maintain ship's degaussing folder
		Undergo flash deperming as directed
		Before flash deperming prepare ship's equipment and off-load sensitive material
		Submit a minor Departure From Specification if range checking requirements are not met
VI-16.2.2.1.6	Habitability Improvement	Assign project manager and petty officer supervision
		Assign labor force for removal, space preparation and installation
		Conduct training programs
		Accept delivery, store and account for materials
		Coordinate all required tag-out/in paperwork and Work
		Authorization Forms
		Dispose of all retrograde material generated by the
		project
		Report changes to Naval Inventory Control Point
		Report completion to TYCOM
		Ensure ship's selected records are updated
VI-18.8.1	Inflatable Life Rafts	Submit OPNAV 4790/2K for any life raft requiring
		replacement or recertification
		Maintain log or database of all life rafts onboard
		Send report to NSWCCD/TYCOM if life raft is lost or
		transferred to another ship
		Ensure life raft fiberglass containers are handled with care
		Upon decommissioning contact designated Life Raft
		Contingency Pool
		Requisition replacement life rafts when necessary
VI-19.4.1.8	Ship Maintenance and Material	Establish a Self-Assessment program that validates the
	Management	administration and execution of maintenance
VI-23.3.3	Submarine Noise Reduction	Establish and maintain Ship's Noise Reduction program
		Appoint Senior Department Head as Noise Reduction Officer
VI-24.8.5	Periodic Maintenance	Responsible for execution of PMR work on ship
	Requirement Program	Document discovered maintenance deficiencies
		Maintenance deficiencies will reflect block 46 of
		OPNAV 4790/2K
		Review Depot Availability Work Packages
		Review status of PMR maintenance in SUBMEPP
		quarterly PMR schedules
		Deficiencies in equipment covered by PMR should be documented
		Ensure quarterly PMR schedules and inventories are
		carried onboard
		Carried Onlocard

Section	Area of Responsibility	Responsibility
		Ensure MRCs, SMSs and TRSs are referenced and used during equipment maintenance DMB.
		Report repairs to PMR covered components to ISIC
		Ensure completed AWRs and PMRs are signed as
		completed by Ship's Force
		At the conclusion of an availability, provide to the ISIC the reason that any PMRs could not be accomplished
VI-24.8.6 (DDS CO)	Periodic Maintenance Requirement Program	Ensure PMRs are accomplished within the required periodicity
		 Review Depot Availability Work Packages Review status of PMR maintenance in the SUBMEPP Quarterly PMR inventories and schedules
		Ensure MRCs, SMSs and TRSs are referenced and used during equipment maintenance
		At the conclusion of an availability, review the COC in order to verify scheduled PMR work was accomplished
VI-25.3.4	Unrestricted Operations (submarine only)	Ensure URO MRCs are accomplished within required periodicity
		For visual inspections between URO MRC 003
		inspections use Volume V, Part I, paragraph 5.4.3.d
		Maintain auditable records of accomplishment of URO MRCs
VI-27.3.4	Scheduled Preservation Upkeep Coordinated Effort (submarine	• Ensure preservation is performed using procedures in references (c) and (e)
	only)	Ensure Ship's Force are relieved of all requirements
		except those necessary to maintain safety and security of ship
		Designate SPRUCE manager
		Ensure ship is divided into preservation zones
		Submit completion letter to TYCOM
VI-28.6.5	Cableway Assessment	Assign Ship's Force personnel for FMA cableway assessment repair training
		Correct outstanding discrepancies
		Within 30 days of completion enter all unrepaired category I discrepancies in CSMP
VI-37.5f	Regional Maintenance Center Passive Countermeasure System	(Surface) Scheduling of PCMS activities within periodicity
	Support Requirements	Obtaining RMC SME assistance in reviewing work packages
		Establishment and maintaining the following shipboard
		organization: PCMS Department Head; Command PCMS coordinator
VI-38.3.4	DSS Hull Integrity Procedures	Ensure DSS HIPs are accomplished within required
(DDS CO)		periodicity
		Maintain auditable records of accomplishment of DSS HIPs
VI-40.5.3	(SUBS) Messages	Track (SUBS) messages initiated by the ship
		Respond to technical assistance (SUBS) messages
		Use guidance of Chapter VI-2 to request technical assistance

Section	Area of Responsibility	Responsibility
		Issue TEMPALT and SHIPALT (SUBS) messages
		• All technical assistance (SUBS) requests must include the Ship's job sequence number (JSN).
VI-41.2.4.2a	Specific Duties of Maintenance	Reports progress weekly to the TYCOM
	Team Members	 Works with the Ashore Ship's Maintenance Manager to develop the final work package submission for the ship Directs efforts to identify all shipboard maintenance requirements.
		Initiates requests for technical assistance
		Determines the effect of material deficiencies on mission capability and releases Casualty Reports
		Integrates maintenance planning in the Ship's Operational Schedule
		 Ensures the ship is prepared for and ready to conduct propulsion plant PCD/LOA events (and Command, Control Communications, Computer, Combat Systems, Intelligence Light Off (C5ILO) event for Surface Ships) Chairs the Planning Board for Maintenance meeting
VI-41.2.4.2b	Specific Duties of Maintenance	Verifies technical assistance final resolution satisfies
V1-41.2.4.20	Team Members	ship's maintenance issue
	Team Members	Ensures Ship's Force assists with the management and
		oversight of work execution by maintenance activities and AITs
		 Executes shipboard DFS process
		 Ensures ship properly supports 25%/50%/75% reviews Consolidates software delivery
		 Ensures Integrated Logistics Support is provided Assists in scheduling and execution of mid-deployment shipcheck
		 Collaborates in the authorization of growth/new work Supports the Integrated Test Plan execution and work certification
		Assists in achieving maintenance phase exit criteria. Ensures proper space turnover, Ship's Force AWP collection and management of OQE, and availability technical closeout
VI-42.6.4	Material Assessment	Prepare for assessments eventsDesignate the unit's assessment event coordinator
		Send a readiness to commence assessment message
		Provide support for assessment team
		Prepare systems/equipment, tag outs, Work
		Authorization Form, request support services, generate
		Quality Assurance packages
		• Ensure there are no conflicting evolutions, training, drills, etc.
		 Defer scheduling of preventive maintenance
		requirements
		Host assessment event briefings

Section	Area of Responsibility	Responsibility
		• Ensure the 3-M Coordinator, Functional Area
		Supervisors, and the Supply Officer are available as needed
		• Ensure divisional personnel are assigned to work closely with the Assessment Team Subject Matter Experts
		Remove key maintenance personnel from the watch bill
		Correct material discrepancies as time permits
		 Send a Quicklook completion message

Quality Assurance Officer

Section	Area of Responsibility	Responsibility
V-I-FWD-App B	Loss of Traceability	Initiate action to restore traceability or use alternate
		traceable material
V-I-1.6.12	Ship Responsibilities	Administer ship's QA program
		Review TWDs
		Review FWPs
		 Verify the FWP specifies the correct OQE
		Verify the testing requirements for controlled work are
		correct
		Verify completed test results
		Review and close out TWDs as required
		Maintain record files as required
		Determine suitability for use of material from another ship
		Provide disposition instructions for rejected material
		Obtain documentation for certified material
		Provide technical services to Supply Officer
		Authorize downgrading of material
		Review requests for DFS
		Maintain auditable file of outstanding DFS; audit active
		DFSs prior to underway
		Maintain DFS files
		 Verify ship's mapping plans, selected records and
		drawings are updated as required
		Submit DFS clearance reports
		Manage ship's internal QA surveillance program
		Ensure that QA training is conducted as required
		Assess QA training
		Implement formal qualification program
		Conduct oral qualification interviews
		Maintain master qualification list as required
		(Submarines only) Verify reactor plant hull integrity area maintenance
		(Submarines only) Verify REC is initiated for SUBSAFE boundary work as required
		(Submarines only) Maintain SUBSAFE REC records including log
		(Submarines only) Coordinate with ISIC and FMA to
		ensure URO MRC program is per requirements
		(Submarines only) Retain QA form 34 as required
		Review as many non-nuclear weld records as possible
		Verify an active Job Control Number exists for all active temporary DFSs
V-I-1.6.12 (Cont'd)	Ship Responsibilities	(Submarines) At the end of a scheduled FMA upkeep, verify all SUBSAFE deficiencies in the ship's CSMP
		have been corrected or have an appropriate DFS

Quality Assurance Officer

Section	Area of Responsibility	Responsibility
V-I-1.7.11	Area of Responsibility RMC/FMA Responsibilities	 Organize and implement QA program within the RMC/FMA as required Provide guidance and evaluate efforts to produce work of acceptable standards Prepare QA procedures as required Assist in QA audits as required Provide QA training as required Approve downgrading of controlled material Determine suitability for use of controlled material as required Provide disposition instructions for rejected material Institute a formal qualification program for QA personnel Train and qualify work center CMPOs/CMHs Review RMC/FMA generated DFSs as required Obtain documentation for certified material Establish and coordinate procedures for material control Review, open and close out TWDs as required Review FWPs (Submarines only) Review and sign RPWAR Develop QA training program Maintain current master list of qualifications as required Establish and administer RMC/FMA QA audit and surveillance program Maintain QA records and files Ensure all testing required for completion of TWD is complete and reviewed as required Perform opening and closing reviews of CWPs as required Supervise QASs, QAIs, Cleanliness Inspectors/Certifiers, CMPOs/CMHs Conduct QA audits Maintain QA records and files
V-I-2.3.4g	FWP Approval	Review all FWPs for components or systems assembled as a controlled assembly and performed as a REC/MCR exception
V-I-2.3.7.3	CWP Revisions	Concur with addition of material
V-I-2.3.7.8	CWP Closeout	 Review CWP for correctness and completeness Retain closed CWP
V-I-3.5.1	Maintenance Personnel Training	Provide a list of training topics to ship's departments
V-I-3.5.2	Quality Assurance Training	Create a LRTP to track and include specific topics
		required
V-I-5.4.5.1c	Reactor Plant Cleanliness	Upon loss of cleanliness, approve recovery procedures
V-I-5.4.5.2c	Nuclear Steam Plant Cleanliness	Upon loss of cleanliness, approve recovery procedure
V-I-5.6.4b(13)	Re-Entry Control	Establish and maintain CWP/REC log
V-I-6.3.9.1g	Controlled Material Storage Areas	The QAO will, at a minimum of frequency of semi- annually, assign a surveillance of all work center controlled material storage areas.
V-I-8.3.1c	Departure From Specification	Ensure repair for DFS is entered in ship's CSMP

Quality Assurance Officer

Section	Area of Responsibility	Responsibility
V-I-10.5.4	Qualification Records	Maintain a master list of various qualified supervisors, planners, inspectors and instructors
V-I-10.7	FMA QA Record Retention	 Retain material certification and CWP log for life of ship Maintain records not associated with CWPs as required Maintain records of assessments, audits, surveillance and evaluations as required Retain a copy of the last end of fleet maintenance availability certification report to tended submarines Maintain a master list of qualified CMPOs, Controlled Material Handlers, Cleanliness Inspectors, QAIs, QASs, Oxygen Clean Workers and Oxygen Clean Instructors
V-III-6.3.4c and d	Receipt of SOC Material	Certify MCD-A and MCD-B materials
V-III-6.5.4	Material Re-certification Following Transfer to Outside Agency	Review vendor data, COC and test data
VI-34.4.2	Flight Deck Non-Skid	(Where assigned) Refer to Non-skid Quality Assurance Officer (QAO) for disposition of failed non-skid requiring submission of Work Request to Industrial Activity to repair or replace failed non-skid
V-III-8.2.4a	Departure From Specification	Ensure repair for DFS is entered in ship's CSMP
VII-11.5.7.1c	Corrective Action Request	Issue Method C letter when required

Quality Assurance Supervisor

Section	Area of Responsibility	Responsibility
V-I-1.6.14	Organizational Responsibilities	Ensure all testing required for completion of CWP is complete and reviewed Perform opening reviews of CWP Perform closing reviews of CWP Train and supervise QAIs, Cleanliness Inspectors/Certifiers, CMPOs/CMHs and other personnel Conduct QA audits, surveillance and coordinate corrective actions Maintain QA records and files including completed CWPs Review DFS for accuracy and technical merit and
		forward to QAO
V-I-2.3.7.1	Formal Work Package Changes	Make pen and ink changes to the QA forms in a CWP
V-I-2.3.7.3	Formal Work Package Revisions	For FWPs executed as a part of the CWP, the QAO/QAS will concur with the addition of material
V-I-2.3.7.9	Emergent Controlled Work	Continuously monitor the task and record all actions taken, if a FMA is involved
V-I-5.6.7	Re-Entry Control	Inspect controlled assemblies
V-I-6.3.5.1b	Material Control	File QA form 1 with all applicable documents
V-III-6.3.4c	Material Control	File QA form 1 with all applicable documents

Controlled Material Petty Officer

Section	Area of Responsibility	Responsibility
III-3.4.1.h.(2)(h)	Voyage Repair Policy - Surface	Provide face to face turnover of MIC Level I material to
	Ship	SRU Surveyor
III-3.4.1.i.(2)(f)	Voyage Repair Policy - Surface	Perform joint inspection of MIC Level I material with
	Ship	Ship's Force QAI prior to turnover to contractor
V-I-1.6.16	Ship Responsibilities	Ensure all material under their cognizance is stored and controlled as required
		Receipt inspect all LI stock program material, SFCC and NRP received
		Request disposition instructions for rejected material
		Control previously rejected and now accepted controlled material as required
		Maintain custody of controlled material in segregated stowage in accordance as required
		Inspect controlled material storage areas as required
		Ensure controlled material is properly stowed and handled
		Ensure nuclear material received without Ready for Issue tags is certified to the required "Level of Essentiality"
		Reject unsatisfactory material
		Send any material certification documents for material which has been provided by the ship to the RMC/FMA QA office as required
		Perform receipt inspection of package alteration kits that contain controlled material when ready for use
		Ensure controlled material markings are on all pieces
		when cutting a smaller piece from a larger one
		Ensure controlled material markings are moved to an
		unaffected area, if the controlled material item will lose
		the markings due to a fabrication process (e.g., welding,
		machining) prior to the fabrication process
		Ensure all controlled material is identified, color coded,
		marked and tagged as required

Controlled Material Petty Officer

Section	Area of Responsibility	Responsibility
V-I-1.7.15	RMC/FMA Responsibilities	 Receipt inspect all controlled material received Ensure all material under their cognizance is stored and controlled as required Inspect controlled material storage areas as required Ensure controlled material is properly stowed and handled Reject unsatisfactory material Send any material certification documents for material which has been provided by a ship along with the QA form 1 to the QA office Receipt inspect package alteration kits that contain controlled material when ready for use Control previously rejected and now accepted controlled material as required Retain custody of controlled material when it is not in the custody of a craftsman or in a controlled material storage area Ensure controlled material markings are on all pieces when cutting a smaller piece from a large one Ensure controlled material markings are moved to an unaffected area, if the controlled material item will lose the markings due to a fabrication process (e.g., welding, machining) prior to the fabrication process
V-I-6.3.4	Receipt Inspection of Controlled Material	Receipt inspect controlled materials as required
V-I-6.3.5	Receipt Inspection of Open Purchase or Locally Manufactured Material or Upgrading Supply System Material to Level I	Receipt inspect materials as required
V-I-6.3.8	Level I Stock Program Material Downgrading	Remove markings as required
V-I-6.3.9	Storage, Issue, and Handling of Level I/Submarine Flight Critical Component Stock Program Material	 Inspect controlled material storage areas as required Maintain custody of controlled material as required Verify transfer of MIC markings as required
V-I-9.3.1c	Storage Areas	CMPOs will inspect controlled material storage areas of their work center, quarterly
V-III-6.3.1	Control of SOC Material	Maintain custody of SOC material as required
V-III-6.3.4	Receipt of SOC Material	Receipt inspect SOC material as required

APPENDIX C

LIST OF ACRONYMS

2-Kilo	3-M Maintenance Action Form
2M	Miniature/Microminiature
3-M	Maintenance and Material Management
3MA	3-M Assistant
3MC	3-M Coordinators
3MI	3-M Inspection
3MO	3-M Officers
3-MPR	3-M Performance Rate
3-MTT	3-M Training Team
A&I	Alteration and Improvement
AA	Aegis Ashore
AAA	Authorized Accounting Agency
AAMDS	Aegis Ashore Missile Defense System
AAR	Advisory Audit Report
ABC	Automatic Boiler Control
ABM	Acquisition and Business Management
ABO	Aviators Breathing Oxygen
ABR	Agreement for Boat Repair
ACAT	Acquisition Category
ACCCIT	Aircraft Carrier Climate Control Investigating Team
ACCMP	Aircraft Carrier Class Maintenance Plan
ACF	Accomplishment Confidence Factor
ACN	Advance Change Notice
ACO	Administrative Contracting Officer
ACRN	Accounting Classification Reference Number
ACU	Assault Craft Unit
ACWP	Actual Cost of Work Performed
ADP	Automated Data Processing
ADS	Atmospheric Diving System
AEL	Allowance Equipage List
AEOG	Automated Electrolytic Oxygen Generator
AER	Alteration Equivalent to a Repair
AERP	Advanced Equipment Repair Program
AF	Advance Funding
AFMA	Afloat Fleet Maintenance Activity (Submarine
	Tender)
AFOM	Alteration Figure of Merit
AIM	Advanced Industrial Management
AIM4RMC	Advanced Industrial Management for Regional
	Maintenance Centers

AIMD	Aviation Intermediate Maintenance Department
AIMXP	Advanced Industrial Management Express
AIPS	Alteration Installation Planning System
AIS	Automated Information Systems
AIT	Alteration Installation Team
ALRE	Aircraft Launch and Recovery Equipment
ALREMP	Aircraft Launch and Recovery Equipment
7 EICEIVII	Maintenance Program
AM	Additive Manufacturing
AMCA	Automated Machinery Condition Analysis
AMPS	Afloat Master Planning System
AN	Army-Navy
Ao	Operational Availability
AOE	Fast Combat Support Ship
AOR	Area of Responsibility
AP	Advance Planning
	Assessment Procedure
APL	Allowance Parts List
APPN/PE	Appropriation/Preliminary Engineering
APR	Administrative Performance Rate
AQAO	Assistant Quality Assurance Officer
ARRS	Analysis, Record and Report Section
ASF	Assist Ship's Force
ASI	Automated Shore Interface
ASN	Assistant Secretary of the Navy
ASR	Availability Status Report
ASTM	American Society for Testing and Materials
ASW	Auxiliary Sea Water
AT	Acceptance Trial
ATC Web	Air Traffic Control Community Website
ATE	Automated Test Equipment
ATG	Afloat Training Group
ATIS	Advanced Technical Information Support
AUKUS	Australia, the United Kingdom, and the United Sates
	Submarine Transfer Authorization Act
AWN	Automated Work Notification
AWP	Availability Work Package
AWPM	Availability Work Package Manager
AWR	Automated Work Request
AWS	Attack Weapons Systems
BAC	Budgeted Availability Cost
BAF	Business Adjustment Factor

BART	Beartrap Acoustic Radiated Trials
BAWP	Baseline Availability Work Package
BCA	Business Case Analysis
BCP	Ballast Control Panel
BCR	Billet Change Request
BCWP	Budgeted Cost of Work Performed
BCWS	Budgeted Cost of Work Scheduled
BDT	Builder's Dock Trial
BER	Beyond Economical Repair
BIRMIS	Boiler Inspection and Repair Maintenance
	Information System
BOA	Basic Ordering Agreement
BLE	Baseline Lock Event
BQC	Emergency Underwater Telephone
BSC	Balanced Score Card
BSR	Bid Specification Review
BST	Builder's Sea Trial
BT	Builder's Trial
BUPERS	Bureau of Personnel
BVC	Best Value Contracting
C4I	Command, Control, Communications, Computers and
	Intelligence
C4ISR	Command Control, Communications. Computers,
	Intelligence, Surveillance and Reconnaissance
C5I	Command, Control, Communications, Computers,
	Combat Systems and Intelligence
C5ILO	Command, Control, Communications, Computer,
C/IN (D	Combat Systems, Intelligence Light Off
C5IMP	C5ISR Modernization Program
C5ISR	Command, Control, Communications, Computer,
	Combat Systems, Intelligence, Surveillance and Reconnaissance
C5RA	
CJKA	Command, Control, Communications, Computers and Combat Systems Readiness Assessment
CA	Coordinating Activity
CAD	Certifying Activity Designator
CAFSU	Carrier And Field Service Unit
CAGE	Commercial and Government Entity
CAGE	Completion of Availability Inspection
CAL STD	Calibration Standard
CALSID	Contract Audit Manual
CAO	Contract Administration Office
CAU	Contract Administration Office

CAQAP	Contract Administration Quality Assurance Program
CAR	Corrective Action Request
CARPER	Aircraft Carrier Planned Equipment Replacement
CAS	Contract Administration Services
CAS	Cost Accounting Standards
CASCAN	CASREP Cancellation or Cancellation of Casualty
	Report
CASCOR	CASREP Correction or Correction of the Casualty in
	the Casualty Report
CASREP	Casualty Report
CBA	Cost Benefit Analysis
CBM	Condition Based Maintenance
CCA	Commercial Calibration Activity
CCT	Customer Contract Team
CD	Compact Disk
CDA	Contract Disputes Act
CDM	Configuration Data Manager
CDMD-OA	Configuration Data Managers Database-Open
	Architecture
CDNS	Cancellation Deferral Notification System
CD ROM	Compact Disc Read Only Memory
CEIPRP	Continuous Estimating Incremental Planning Review
	Process
CER	Cost Estimating Relationships
CET	Carrier Engineering Team
CFE	Contractor Furnished Equipment
CFM	Contractor Furnished Material
CFOSS	Cargo Fuel Operational Sequencing System
CFR	Contractor Furnished Report
CFT	Cross Functional Team
CG	Guided Missile Cruiser
CGC	Contracts Governance Council
CHENG	Chief Engineer
CHT	Collection, Holding and Transfer
CI	Critical Cleanliness Inspection
CIRS	Contractor Inventory Redistribution System
CIS	Commercial Industrial Services
CJ	Critical Job
CK	Change Forms OPNAV 4790/CK
CLER	Command Level Effectiveness Review
CLLIX	Command Level Effectiveness Review
CM	Continuous Maintenance

CMC	Command Master Chief
CMF	Confidence Management Factor
CMH	Controlled Material Handler
CMO	Contract Management Office
CMP	Class Maintenance Plan
CMPO	Controlled Material Petty Officer
CNIC	Commander Naval Installations Command
CNIF	Commander, Naval information Forces
CNO	Chief of Naval Operations
CNRMC	Commander, Navy Regional Maintenance Center
CO	Commanding Officer
COAR	Customer Order Acceptance Record
СоС	Chain of Command
COC	Certificate of Compliance
COFD	Contracting Officer's Final Decision
COMFIFTHFLT	Commander, Fifth Fleet
COMLANTFLT	Commander, U.S. Atlantic Fleet
COMLOGWESTPAC	Commander, Logistics Group Western Pacific
COMNAVAIRFOR	Commander, Naval Air Forces
COMNAVAIRLANT	Commander, Naval Air Force, U.S. Atlantic Fleet
COMNAVAIRPAC	Commander, Naval Air Force, U.S. Pacific Fleet
COMNAVAIRSYSCOM	Commander, Naval Air Systems Command
COMNAVIFOR	Commander, Naval Information Forces
COMNAVRESFOR	Commander, Naval Reserve Forces
COMNAVSEASYSCOM	Commander, Naval Sea Systems Command
COMNAVSPECWARGRU	Commander, Naval Special Warfare Group
COMNAVSURFGRU	Commander, Naval Surface Force Group
COMNAVSURFGRUMIDPAC	Commander, Naval Surface Group Middle Pacific
COMNAVSURFGRUPACNORWEST	Commander, Naval Surface Group Pacific North West
COMNAVSURFLANT	Commander, Naval Surface Force, U.S. Atlantic Fleet
COMNAVSURFOR	Commander, Naval Surface Forces
COMNAVSURFPAC	Commander, Naval Surface Force, U.S. Pacific Fleet
COMNAVWARSYSCOM	Commander, Naval Information Warfare Systems
	Command
COMPACFLT	Commander, U.S. Pacific Fleet
COMPATRECONFORLANT	Commander, Patrol Reconnaissance Forces Atlantic
COMPATRECONFORPAC	Commander, Patrol Reconnaissance Forces Pacific
COMSEVENTHFLT	Commander, Seventh Fleet
COMSIXTHFLT	Commander, Sixth Fleet
COMSUBDEVRON	Commander, Submarine Development Squadron
COMSUBGRU	Commander, Submarine Group
COMSUBLANT	Commander, Submarine Force, U.S. Atlantic Fleet

COMSUBPAC	Commander, Submarine Force, U.S. Pacific Fleet
COMSUBRON	Commander, Submarine Squadron
COMUSFLTFORCOM	Commander, U.S. Fleet Forces Command
COMUSNAVAF	Commander, U.S. Naval Forces Africa
COMUSNAVEUR	Commander, U.S. Naval Force, Europe
CONUS	Continental United States
COR	Contracting Officer's Representatives
COSAL	Coordinated Shipboard Allowance List
COT	Certificate of Test
COW	Chief of the Watch
CPA	Carrier Planning Activity
CPARS	Contractors Performance Appraisal Reporting System
CPI	Cost Performance Index
СРЈ	Critical Path Job
СРМ	Critical Path Method
CPMS	Contract Property Management System
СРО	Chief Petty Officer
CPR	Calibration Problem Report
CQA	Contract Quality Assurance
CRA	Chemistry and Radiological Controls Assistant
CREI	Cost Reduction and Effectiveness Improvement
CRES	Corrosion Resistant Steel
CRL	Calibration Requirements List
CS	Combat Systems
CCS	Command and Control Systems
CSAL	Change Service Accountability Log
CSB	Certification Signature Block
CSCT	Combat Systems Certification Trial
CSMP	Current Ship's Maintenance Project
CSP	Certification Survey Plan
CSP	Commercial Service Provider
CSPE	Combat Systems Project Engineer
CT	Combined Trial
CTF	Commander Task Force
CTL	Class Team Leader
CTRA	Consolidated TMDE Readiness Assessment
CVF	CSMP Validity Factor
CVN	Nuclear-Powered Aircraft Carrier
CW	Continuous Wave
CWP	Controlled Work Package
CYBERFOR	Cyber Force

_	
D3MA	Departmental 3-M Assistants
DAWIA	Defense Acquisition Workforce Improvement Act
DCA	Damage Control Assistant
DCAA	Defense Contract Audit Agency
DCMA	Defense Contract Management Agency
DDG	Guided Missile Destroyer
DDGOS	Deep Diving General Overhaul Specifications
DDS	Dry Deck Shelter
DDSI	Defense Distribution Depot, Sigonella, Italy
DEI	Diesel Engine Inspector
DET	Detachment
DFARS	Defense Federal Acquisition Regulation Supplement
DFS	Departure From Specification
DFT	De-Aerating Feed Tank
DH	Department Head
DIRSSP	Director, Strategic Systems Programs
DISSUB	Disabled Submarine
DIVO	Division Officer
DL	Deficiency Log
DL	Direct Labor
DLER	Diesel Lifecycle Engineering Representative
DLR	Depot Level Repairable
DLSS	Diver Life Support System
DMAC	Diagnostic and Maintenance Computers
DMP	Depot Modernization Period
DMS	Diesel Maintenance Strategy
DO	Duty Officer
DOD	Department of Defense
DOP	Designated Overhaul Point
DP	Decision Point
DPIA	Drydocking Planned Incremental Availability
DPMA	Docking Phased Maintenance Availability
DPP	Deployment Preparation Period
DRA	Dead Reckoning Analyzer
DRAI	Dead Reckoning Analyzer Indicator
DRRS	Defense Readiness Reporting System
DRT	Dead Reckoning Tracer
DS	Dry Deck Shelter
DSN	Defense Switched Network
DSRA	Docking Selected Restricted Availability
DSRA	Dry-Docking Selected Restricted Availability
DSS	Deep Submergence System

DSSP	Deep Submergence Systems Program
DSSRG	Deep Submergence Systems Review Group
DSW	Diesel Sea Water
DTG	Date Time Group
DTVD	Design-Technical Variance Document
DVD	Digital Video Disk
EA	Executing Activity
EAB	Emergency Air Breathing
ECD	Estimated Completion Date
ECCB	Electronic Configuration Control Board
ECI	Eddy Current Inspection
ECM	Electronic Counter Measure
eDFS	Electronic Departure from Specification
EDG	Emergency Diesel Generator
EDL	Equipment Deficiency Log
EDL or ESL	Equipment Deficiency or Status Log
EDO	Engineering Duty Officer
EDORM	Engineering Department Organization and
	Regulations Manual
EDSRA	Extended Docking Selected Restricted Availability
EEBD	Emergency Escape Breathing Device
EF	Early Finish
EGL	Equipment Guide List
EHF	Electrical Hull Fitting
EIC	Equipment Identification Code
EM	Emergent Availability
ELAR	Electronic Liaison Action Record
EM	Electronic Module
EMBT	Emergency Main Ballast Tank
EMC	Electromagnetic Compatibility
EMI	Electromagnetic Interference
EMO	Electronics Material Officer
EOC	Equipment Operational Code
EOC	Engineered Operating Cycle
EOC	Equipment Operational Capability
EOG	Electrolytic Oxygen Generator
ЕОН	Engineered Overhaul
EOOW	Engineering Officer Of the Watch
EOSS	Engineering Operational Sequencing System
EP	Environmental Protection
EPA	Environmental Protection Agency

CP CP	Entitled Process
CPCP	Electric Plant Control Panel
PM	Emergency Propulsion Motor
CPY	Expanded Planning Yard
QQOL	Enhanced Quality Of Life
CRO	Engineered Refueling Overhaul
ERR	Engineering Readiness Review
SS S	Early Start
SC	Equipment Status Code
SC	Executive Steering Committee
SD	Electrostatic Discharge
SH	Environmental Safety and Health
SSL	Equipment Status Log
SSM	Electronic Warfare Support Measures
SSR	
SR	Engineering Service Request
	Engineering Support Request
SU	Elevator Support Unit
T	Eddy Current Testing
TCW	Engineering Trouble Call Watch
TR	Estimated Time to Repair
VV	Equipment Validation Verification
21.0	
AC	Funding Activity Code
ADS	Fly Away Dive Systems
AR	Federal Acquisition Regulation
AS	Functional Area Supervisors
AT	Fly Away Team
BR	Feedback Report
BW	Fly-By-Wire
BW SCS	Fly-By-Wire Ship Control System
C	Field Change
CA	Field Calibration Activity
CFBR	Fleet COSAL Feedback Report
СРО	First Class Petty Officer
CT	Final Contract Trial
DNF	Forward Deployed Naval Forces
DRMC	Forward Deployed Regional Maintenance Center
EO	Facilities Engineering Office
FF	
11	Form, Fit, Function
FP	
	Form, Fit, Function

FLC	Fleet Logistics Center
FLC-NRCD	Fleet Logistics Center-Naval Regional Contracting
	Detachment
FLR	Field Level Repairable
FLEX	Fleet Experimentation
FLTCDR	Fleet Commander
FLTCOM	Fleet Commands
FM	Fire Marshall
FMA	Fleet Maintenance Activity
FMBoD	Fleet Maintenance Board of Directors
FMP	Fleet Modernization Program
FMPMIS	Fleet Modernization Program Management
	Information System
FMR	Field Modification Request
FMS	Foreign Military Sales
FOD	Foreign Object Damage
FOSAT	Fitting Out Supply Assistance Team
FP	Fixed Price
FP	Fielding Plan
FPRA	Forward Price Rate Agreement
FPY	First Pass Yield
FR	Force Revision
FRC	Federal Records Center
FRP	Fleet Readiness Plan
FRTP	Fleet Response Training Plan
FS&L	Food Service and Laundry
FTA	Fleet Technical Assistance
FTS	Fleet Technical Support
FWP	Formal Work Package
FY	Fiscal Year
G&A	General and Administrative
GAO	General Accounting Office
GAPM	Government Availability Planning Manager
GCQA	Government Contract Quality Assurance
GDSC	Global Distance Support Center
GFE	Government Furnished Equipment
GFE	Gas Free Engineering
GFI	Government Furnished Information
GFM	Government Furnished Material
GFP	Government Furnished Property
GMI	Guarantee Material Inspection

GPETE	General Purpose Electronic Test Equipment
GS	Gas Turbine Technician
GSI	Government Source Inspection
GSO	General Specifications for Overhaul of Surface Ships
GTB	Gas Turbine Bulletin
GTRR	Gas Turbine Readiness Review
HAZMAT	Hazardous Material
HCA	Head of Contracting Activity
HF	High Frequency
HFP	Horizontal Fixed Pipe
HICSWIN	Hazardous Inventory Control Systems for Windows
HIP	Hull Integrity Procedure
HM&E	Hull, Mechanical and Electrical
HMERA	Hull, Mechanical, Electrical Readiness Assessment
HMR	Headquarters Modification Request
HRMC	Hawaii Regional Maintenance Center
HSC	Hierarchical Structure Code
HW	Hot Wash
HW	Hazardous Waste
HWAT	Hot Wash Analysis Team
IAVM	Information Assurance and Vulnerability
IA V IVI	Management
ICAR	Immediate Corrective Action Report
ICAS	Integrated Condition Assessment System
ICCP	Impressed Current Cathodic Protection
ICR	Independent Cost Review
ICV	Individual Cell Voltage
ID	Identification
IDD	Interim Drydocking
IDIQ	Indefinite Delivery, Indefinite Quantity
IEM	Inactive Equipment Maintenance
IFB	Invitation For Bid
IFF	Identification Friend or Foe
IGE	Independent Government Estimate
IIT	Integrated Installation Team
ILO	Integrated Logistics Overhaul
ILPE	Integrated Low Pressure Electrolyzer
ILRRR	Inflatable Life Raft Recertification Record
ILS	Integrated Logistics Support
IMA	Intermediate Maintenance Activity

IMF	Intermediate Maintenance Facility
IMI	Intermodulation Interference
IMP	Incremental Maintenance Plan
IMPAC	Integrated Modernization Planning for Aircraft
	Carriers
INMARSAT	International Marine Satellite Communications
INSURV	Inspection and Survey
INSURV	Board of Inspection and Survey
IPC	Integrated Planning Conference
IPE	Industrial Plant Equipment
IPPAP	Integrated Propulsion Plant Alignment Procedure
IPTD	Integrated Project Team Development
IRAC	Interim Rapid Action Change
ISE	Independent Ship Exercise
ISE	Individual Ships Exercises
ISEA	In-Service Engineering Activity
ISIC	Immediate Superior in Command
ISO	International Organization for Standardization
ISV	Industrial Support Visit
IT	Information Technology
ITP	Integrated Test Plan
IUC	Immediate Unit Commander
IUID	Item Unique Identification
IWS	Integrated Work Schedule
JCN	Job Control Number
JFMM	Joint Fleet Maintenance Manual
JFMMBOD	Joint Fleet Maintenance Manual Board of Directors
JID	Joint Identification Number
JQR	Job Qualification Requirement
JRMC	Japan Regional Maintenance Center
JSN	Job Sequence Number
KSE	Knowledge, Skills, and Experience
IXOL	Knowledge, 5kms, and Experience
LAN	Local Area Network
LAR	Liaison Action Request
LCAC	Landing Craft Air Cushion
LCEM	Life Cycle Engineering Manager
LCM	Life Cycle Manager
LCPC	Life Cycle Planning Conference
LCPO	Leading Chief Petty Officer

LCS	Littoral Combat Ship
LCSRON	Littoral Combat Ship Squadron
LDS	Logistics Data System
LET	Logistics and Escape Trunk
LF	Late Finish
LGL	Location Guide List
LHD	Amphibious Assault Ship
LI	Level I
LLC	Lessons Learned Conference
LLTM	Long Lead Time Material
LMA	Lead Maintenance Activity
LMA	Last Maintenance Action
LMD	
LOA	Light Off Agggement
	Light-Off Assessment
LOA	Letter of Authority or Letter of Authorization
LOD	Letter of Delegation
LOEP	List of Effective Pages
LOGSU	Logistics Support Unit
LPE	Low Pressure Electrolyzer
LPO	Leading Petty Officer
LS	Late Start
LSD	Dock Landing Ship
LSD	Logistics Support Data
LTD	Logistics Technical Data
LTT	Limited Training Team
LU	Lay-Up
LWC	Lead Work Center
LWT	Local Work Template
MA	Maintenance Activity
MACHALT	Machinery Alteration
MAR	Maintenance Accomplishment Rate
MARAV	Master Agreements for Repair and Alterations of Vessels
MARMC	Mid-Atlantic Regional Maintenance Center
MAT	Maintenance Assist Team
MB	Megabyte
MBPS	Model Based Product Support
MBT	Main Ballast Tank
MCA	Material Condition Assessment
MCA	Machinery Condition Analysis
MCAI	Material Condition Assessment Inspection

MCAP	Material Condition Assessment Process
MCD	Material Control Division
MCF	MDS Confidence Factor
MCI	Mid-Cycle Inspection
MCMS	METBENCH Calibration Management System
MCR	Maintenance Certification Record
MCV	Maximum Corrected Voltage
MDCO	Maintenance Document Control Office
MDS	Maintenance Data System
MDT	Mean Down Time
MEASURE	Metrology Automated System for Uniform Recall and Reporting
MED	Mediterranean
METCAL	Metrology and Calibration
MFOM	Maintenance Figure of Merit
MFOMa	Average Maintenance Figure of Merit
MFOMATM	Maintenance Figure of Merit Afloat Tool
	Management
MFOMw	Weighted Maintenance Figure of Merit
MGTI	Marine Gas Turbine Inspector
MGTIS	Marine Gas Turbine Information System
MHC	Coastal Minehunter
MI	Material Inspection
MIC	Material Identification Code
MIC	Material Identification and Control
MILCON	Military Construction
MILSPEC	Military Specification
MIL-STD	Military Standard
MIOC	Maritime Integrated Operations Center
MIP	Maintenance Index Page
MJC	Master Job Catalog
MLOC	Master Light-Off Checklist
MM	Maintenance Manager
MMBP	Maintenance and Modernization Business Plan
MM	Mission Module
MMBU	Maintenance and Modernization Business Unit
MMAIS	Maintenance Management Automated Information
	System
MML	Mandatory Material List
MMP	Major Maintenance Period
MMPR	Maintenance and Modernization Performance Review
MOA	Memorandum of Agreement
MODES	Maintenance Onboard Data Exchange System

MOGAS	Motor Gasoline
MOU	Memorandum of Understanding
MP	Maintenance Person
MP	Maintenance Procedure
MP	Modernization Plan
MPA	Main Propulsion Assistant
MPDE	Main Propulsion Diesel Engine
MPR	MDS Performance Rate
MPSF	Mission Package Support Facility
MR	Maintenance Requirement
MRC	Maintenance Requirement Card
MRI	Machine-Readable Information
MRMS	Maintenance Resource Management System
MSC	Maintenance Support Center
MSC	Master Specification Catalog
MSC	Military Sealift Command
MSCMO	Master Specification Catalog Maintenance Office
MSD	Marine Sanitation Device
MSDS	Material Safety Data Sheet
MSF	Magnetic Silencing Facility
MSR	Master Ship Repair Contractor
MSRA	Module Screening and Repair Activity
MSRA	Master Ship Repair Agreement
MSS	Major Shore Spares
MST	Maintenance Support Team
MSW	Main Seawater
MT	Magnetic Particle Testing
MT	Maintenance Team
MTBF	Mean Time Between Failures
MTA-MILR	Modernization Through Attrition - Modernization In
	Lieu of Repair
MTR	Metrology and Calibration Technical Representative
MTR	Module Test and Repair
MTRF	Module Test and Repair Facility
MTT	Mobile Training Team
MTT	Material Tracking Tag
MUSE	Mobile Utility Support Equipment
MWO	Maintenance Work Order
NIA	Not Applied 1-
NACE	Not Applicable Notice of Association of Correction Engineers
NACE	National Association of Corrosion Engineers
NAICS	North American Industry Classification System

NAMTS	Navy Afloat Maintenance Training Strategy
NATEC	Naval Air Technical Data and Engineering Service
	Command
NAVAIRSYSCOM	Naval Air Systems Command
NAVAIRWARCEN	Naval Air Warfare Center
NAVCALAB	Navy Calibration Laboratory
NAVCOMPT	Navy Comptroller
NAVFACSYSCOM	Naval Facilities Engineering Systems Command
NAVIFOR	Naval Information Force
NAVIMFAC	Naval Intermediate Maintenance Facility
NAVOSH	Navy Occupational Safety and Health
NAVSEA	Naval Sea Systems Command
NAVSEA 02	NAVSEA Contracts Directorate
NAVSEA 021	NAVSEA Contract Policy Office
NAVSEA 024	Fleet Support Contracts Division
NAVSEA 08	Naval Sea Systems Command Nuclear Propulsion
	Directorate
NAVSEALOGCEN	Naval Sea Logistics Center
NAVSEASYSCOM	Naval Sea Systems Command
NAVSUP WSS	Naval Supply Weapon Systems Support
NAVSUPSYSCOM	Naval Supply Systems Command
NAVWARSYSCOM	Naval Information Warfare Systems Command
NC	Critical Noise Deficiency
NCH	NAVSEA Contracts Handbook
NCR	No Calibration Required
NDE	Navy Data Environment
NDE-NM	Navy Data Environment-Navy Modernization
NDT	Non-Destructive Testing
NEC	Navy Enlisted Classification
NECC	Navy Expeditionary Combat Command
NESD	Navy Enterprise Service Desk
NFE	No Fault Evident
NFPA	National Fire Protection Agency
NIIN	National Item Identification Number
NJP	Non-Judicial Punishment
NMCARS	Navy and Marine Corps Acquisition Regulation
	Supplement
NMD	Navy Maintenance Database
NMF	Naval Maintenance Facility
NMP	Navy Modernization Program
NM.NET	Navy Modernization.NET
NMP	Navy Modernization Process

NNPI	Naval Nuclear Propulsion Information
NNSY	Norfolk Naval Shipyard
NPBI	NAVSEA Paint Basic Inspector
NPEB	Nuclear Propulsion Examining Board
NPC	Non-Permanent Changes
NPS	Nominal Pipe Size
NPV	Net Present Value
NRL	Naval Research Laboratory
NRMC	Navy Regional Maintenance Center
NRMD	Nuclear Regional Maintenance Department
NRO	Nuclear Repair Officer
NRP	Nuclear Repair Part
NRPO	Noise Reduction Petty Officer
NRRO	Naval Reactor Representative Office
NSA	Naval Supervisory Authority
NSDSA	Naval Systems Data Support Activity
NSF	Nuclear Support Facility
NSI	NAVSEA Standard Item
NSN	National Stock Number
NSRF	Naval Ship Repair Facility
NSSC	Naval Submarine Support Center
NSSFNL	Naval Submarine Support Facility New London
NSTM	Naval Ships' Technical Manual
NSWC	Naval Surface Warfare Center
NSWCCD	Naval Surface Warfare Center, Carderock Division
NSWCCD-SSES	Naval Surface Warfare Center, Carderock Division -
	Ship System Engineering Station
NSWCPD	Naval Surface Warfare Center, Philadelphia Division
NSY	Naval Shipyard
NTE	Nuclear Test Equipment
NTCSS	Naval Tactical Command Support System
NTIRA	Navy Tool for Interoperability Risk Assessment
NTP	Naval Telecommunication Procedures
NUCALT	Nuclear Alteration
NWRMC	Northwest Regional Maintenance Center
O&MN	Operation and Maintenance, Navy
O&MNR	Operations and Maintenance, Naval Reserve
O ₂ -N ₂	Oxygen - Nitrogen
OARS	Open Architectural Retrieval System
OB	Operating Budget
OD	Operating Budget

ODL	Other Direct Labor
ODLF	Other Direct Labor Factor
OEM	Original Equipment Manufacturer
OF 336	Optional Form 336
OFPP	Office of Federal Procurement Policy
OFRP	Operational Fleet Response Plan
OH	Overhead
OIC	Officer In Charge
OJT	On the Job Training
OMMS	Organizational Maintenance Management System
OMMS-NG	Organizational Maintenance Management System –
	Next Generation
OOC	Out Of Commission
OOD	Officer Of the Deck
OOP	Out Of Position
OPALT	Operational Alteration
OPNAV	Office of the Chief of Naval Operations
OPNAVINST	Office of the Chief of Naval Operations Instruction
OPORD	Operational Order
OPPE	Operational Propulsion Plant Examination
OPREP	Operation Report
OPTAR	Operating Target
OQE	Objective Quality Evidence
ORATA	Other Restricted Availability/Technical Availability
ORDALT	Ordnance Alteration
ORP	Optimize Report Plan
ORSE	Operational Reactor Safeguard Examination
OSH	Occupational Safety and Health
OSHA	Occupational Safety and Health Administration
OSI	Operating Space Item
OSIC	On Site Installation Coordinator
OSS	Operational Sequencing System
OT	Operational Test
P&E	Planning and Estimating
PA	Principal Assistant
PAC	Pre-Arrival Conference
PAR	Periodic Accomplish Rate
PARM	Participating Acquisition Resource Manager
PB4M	Planning Board for Maintenance
PC	Patrol Craft
PCB	Polychlorinated Biphenyls

PCD	Production Completion Date
PCMS	Passive Countermeasure System
PCN	Project Control Number
PCO	Prospective Commanding Officer
PCO	Primary Contracting Officer
PCO	Procuring Contracting Officer
PCP	Process Control Procedures
PCU	Pre-Commissioning Unit
PDDI	Post Delivery Deficiency Item
PDS	Product Data Sheet
PE	Port Engineer
PE	Procedure Evaluation
PEC	Predicted-End-Cost
PEO	
	Program Executive Office
PEP PFR	Plant Equipment Project Periodic Force Revision
PHD PHD CV 6 DAE	Port Hueneme Detachment
PHNSY & IMF	Pearl Harbor Naval Shipyard and Intermediate Maintenance Facility
PIA	Planned Incremental Availability
PIN	Personal Identification Number
PIRA	
PLAD	Pre-Inactivation Restricted Availability Plain Language Address Directory
PM	Periodic Maintenance
PM	
PMA	Program Manager Proventive Meintenance Availability
PMAV	Preventive Maintenance Availability Phased Maintenance Availability
PMR	Periodic Maintenance Requirement
PMS	Planned Maintenance System
	·
PMSCA PMSMIS	Planned Maintenance System Coordinating Activity Planned Maintenance System Management
FINISINIIS	Information System
PMT	Performance Monitoring Team
PNSY	Portsmouth Naval Shipyard
POAM	Plan of Action and Milestones
POC	Point Of Contact
POET	Point of Contact Point of Entry Testing
POM	Pre-Overseas Movement
P-OMMS	Propulsion – Organizational Maintenance
1 -OIVIIVIG	Management System
PORSE	Post Overhaul Reactor Safeguard Examination
PPE	Personal Protective Equipment
PPEA	Propulsion Plant Engineering Activity
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PQA Process Quality Audit PQS Personnel Qualification Standard PR Planning Review PR Procedure Review PR Procedure Review PRC Project Review Conference PRI Priority PRWL Planning Refit Work List PSA Post Shakedown Availability PSAI Pre-Start of Availability Inspection PSIA Private Sector Industrial Activity PSNS & IMF Puget Sound Naval Shipyard and Intermediate Maintenance Facility PSO Prospective Supply Officer PT Liquid Penetrant Testing PT Project Team PT Plans and Tactics PTC Personnel Transfer Capsule PTD Provisioning Technical Documentation PTS Pressure Test Station PV Program Validation PV Program Validation PY Planning Yard Q Point Critical Quality Control Point QA Quality Assurance QAI Quality Assurance Inspector QAL Quality Assurance Lists QAO Quality Assurance Concept	PPR	PMS Performance Rate
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QOSC Quality of Service Council	QOL	Quality of Life
QOSC Quality of Service Council	QOS	Quality of Service
QPL Qualified Products Lists		
	QPL	Qualified Products Lists

Ra	Roughness Average
RAB	Registrar Accreditation Board
RADCON	Radiological Control
RADIAC	Radiation Detection, Indication and Computation
RADM	Relational Administration
RADWEB	Revised Alternative Dataflow Website
RAF	Reporting and Automated Shore Interface Processing
	Confidence Factor
RAR	Recorded Accomplishment Rate
RBO	Repair Before Operating
RCC	Request for Contract Change
RCC	Regional Calibration Center
RCD	Required Completion Date
RCM	Reliability Centered Maintenance
RCP	Recommended Change Package
RD&A	Research, Development & Acquisition
RDORM	Reactor Department Organization and Regulations
RDORW	Manual
REA	Request for Equitable Adjustment
REC	Re-Entry Control
RFA	Ready For Accomplishment
RFI	Ready for Issue
RFOH	Refueling Overhaul
RFS	Readiness for Sea
RH	
RIC	Relative Humidity
RIN	Repairable Identity Code Record Identification Number
RIP	
	Readiness Improvement Program
RIRMIS	Reboiler Inspection and Repair Management Information System
RISIC	Rubber Insert Sound Isolation Coupling
RLAR	Reverse Liaison Action Request
RLP	Regional Loan Pool
RMAIS	Regional Maintenance Automated Information
RWAIS	System
RMC	Regional Maintenance Center
RMCSG	Regional Maintenance Center Support Group
RMO	Reactor Maintenance Officer
RMMCO	Regional Maintenance and Modernization
MANIATO	Coordination Office
RMT	Regional Maintenance Team
ROH	Regular or Refueling Overhaul
ROI	Return On Investment
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ROV	Repair of Other Vessels
RPCCR	Reactor Plant Configuration Change Report
RPM	Revolutions Per Minute
RPM	Reactor Plant Manual
RPPO	Repair Parts Petty Officer
RPPY	Reactor Plant Planning Yard
RPSM	Reactor Plant Ship Modification
RPWAR	Reactor Plant Work Accomplishment Report
RRC	Regional Repair Center
RSE	Reactor Safeguard Examination
RSG	Regional Support Group
RSS	Rescue Seating Surface
RT	Radiographic Testing
RTE	Remote Temperature Element
THE STATE OF THE S	Temete Temperatus Brement
SA	Ship Alteration
SA	Scheduling Aid
SAC	Service Application Code
SAI	Start of Availability Inspection
SAMM	Shipboard Automated Maintenance Module
SAQAM	Submarine Antenna Quality Assured Material
SAR	Situation Accomplish Rate
SBAT	SUPSHIP Bath
SC	Ship Change
SCA	System Certification Authority
SCAR	Spot Check Accomplishment Rate
SCAT	Sub-Category
SCD	Ship Change Document
SCIRMIS	Steam Catapult Inspection and Repair Maintenance
	Information System
SCLSIS	Ship Configuration and Logistics Support Information
	System
SCN	Shipbuilding and Conversion, Navy
SCP	System Calibration Procedures
SCS	Ship Capability Score
SCS	Ship Control System
SCSC	System Certification Survey Cards
SDI	Ship Drawing Index
SDM	Ship Design Manager
SDOSS	Sewage Disposal Operational Sequencing System
SDS	Salvage Dive Systems
SDV	Seal Delivery Vehicle
SEER	Scheduling and Execution Effectiveness Review

SEF	Ship's Equipment File
SEIE	Submarine Escape Immersion Ensemble
SEMAT	Systems and Equipment Material Assessment Team
SEMCIP	Shipboard Electromagnetic Compatibility
	Improvement Program
SEOC	Submarine Engineered Operating Cycle
SERMC	Southeast Regional Maintenance Center
SF	Ship's Force
SF 30	Form SF 30, Amendment of Solicitation/Modification
	of Contract
SFI	Strike Force Interoperability
SFCC	Submarine Flight Critical Component
SFIMA	Strike Force Intermediate Maintenance Activity
SFWL	Ship's Force Work List
SG	Specific Gravity
SGCP	Shipboard Gage Calibration Program
SGPI	Steam Generating Plant Inspector
SHCS	Socket Head Cap Screw
SHIPALT	Ship Alteration
SHIPMAIN	Ship Maintenance
SHW	Super Hot Wash
SI	Standard Items
SIA	Surface Incremental Availability
SIB	Ship Information Book
SID	Ship Installation Drawing
SISCAL	Shipboard Instrumentation System Calibration
SITREP	Situation Report
SJM	Selected Job Management
SKED	Scheduling
SKED	Scheduling Software
SLICR	Ship's Logistics Indicator Computerized Report
SMART	Submarine Modernization and Alteration
	Requirements Tool
SME	Subject Matter Expert
SMIC	Special Material Identification Code
SMM	Ship's Maintenance Manager
SMMO	Ship's Maintenance and Material Officer
SMMSO	Submarine Systems Monitoring Maintenance and
	Support Office
SMS	Submarine Maintenance Standard
SNAP	Shipboard Non-Tactical Automated Data Processing
	Program
SNPMTT	Surface Nuclear Propulsion Mobile Training Team

SOC	Scope of Certification	
SOE	Submerged Operating Envelope	
SOF	Special Operations Force	
SORM	Ship Organization and Regulation Manual	
SOS	Source of Support	
SOSMIL	Safety of Ship Maintenance Item List	
SOSMRC	Senior Officer Ship Maintenance and Repair Course	
SOVT	System Operation Verification Testing	
SPALT	Strategic System Programs Alteration	
SPAR	Steam Plant Action Request	
SPD	Ship Project Directive	
SPETE	Special Purpose Electronic Test Equipment	
SPETERL	Ship's Portable Electronic Test Equipment	
	Requirements List	
SPI	Schedule Performance Index	
SPLI	Steam Plant Liaison Inquiries	
SPM	Secondary Propulsion Motor	
SPM	Steam Plant Manual	
SPM	Ship's Program Manager	
SPO	Safety Petty Officer	
SPRUCE	Scheduled Preservation Upkeep Coordinated Effort	
SRA	Selected Restricted Availability	
SRC	Submarine Rescue Chamber	
SRCFS	Submarine Rescue Chamber Fly Away System	
SRD	Selected Record Drawing	
SRDRS	Submarine Rescue Diving Recompression System	
SRF	Ship Repair Facility	
SRF-JRMC	Ship Repair Facility and Japan Regional Maintenance	
	Center	
SRU	Ship Repair Unit	
SSBN	Nuclear-Powered Ballistic Missile Submarine	
SSC	Space and Naval Warfare Systems Center	
SSCA	SUBSAFE Certification Audit	
SSDG	Ship Service Diesel Generator	
SSEOC	Surface Ship Engineered Operating Cycle	
SSES	Ship System Engineering Station	
SSGC	SUPSHIP Gulf Coast	
SSGN	Nuclear-Powered Guided Missile Submarine	
SSM	Ship Systems Manual	
SSN	Nuclear-Powered Attack Submarine	
SSP SSP	Strategic Systems Program Ship Specification Package	

SSPC	Society for Protective Coatings
SSPINST	Strategic Systems Programs Instruction
SSR	Ship Selected Records
SSRAC	Standard Specification for Ship Repair and Alteration
	Committee
ST1	Surface Team One
STAN	Shipboard Electromagnetic Compatibility
	Improvement Program Technical Assistance Network
STARS	Standard Accounting and Reporting System
STSC	Submarine Technical Support Center
SU	Start-Up
SUBMEPP	Submarine Maintenance Engineering, Planning and
	Procurement Activity
SUBSAFE	Submarine Safety
SUPSHIP	Supervisor of Shipbuilding, Conversion and Repair
SUPSHIP NN	Supervisor of Shipbuilding Newport News
SURFDEVRON	Surface Development Squadron
SURFMEPP	Surface Maintenance Engineering Planning Program
SW	SEAWOLF Class Component
SWAB	Ship Work Authorization Boundary
SWE	Surface Warfare Enterprise
SWL	Safe Working Load
SWLIN	Ships Work List Item Number
SWOS	Surface Warfare Officer School
SWRMC	Southwest Regional Maintenance Center
SWS	Strategic Weapon System
SWT	Standard Work Template
SYSCOM	Systems Command
T(pf)	Time (problem free)
TĂ	Type Availability
TA	Technical Analyst
TAMS	TYCOM Alteration Management System
TAMS	Test and Monitoring System
TAR	Technical Analysis Report
TAT	Technical Assessment Team
TAVR	Technical Assistance Visit Report
TCD	Target Configuration Date
TCV	Total Corrected Voltage
TD	Test Depth
TDA	Type Desk Assistant
TDC	TYCOM Discretionary Change
TDO	Type Desk Officer
	/1

TDU	Trash Disposal Unit
TEMPALT	Temporary Alteration
TECH DEMO	Technology Demonstration
TEMPEST	Unclassified code name referring to National Policy
	on the Control of Compromising Emanations
TEMPMOD	Temporary Modification
TFBR	Technical Feedback Report
TFBR HT	Technical Feedback Report History Tracking
TFR	Tailored Force Revision
TGI	Task Group Instruction
TIP	Test and Inspection Plan
TM	Technical Manual
TMA	Top Management Attention
TMAR	Technical Manual Applicability Report
TMDE	Test, Measurement and Diagnostic Equipment
TMI	Top Management Issues
TMM	Technical Manual Manager
TMMA	Technical Manual Maintenance Activity
TMMP	Technical Manual Management Program
TOB	Technical Operating Budget
TOMA	Technical Onboard Monitoring Assist
TP	Test Procedure
TPD	Test Pressure Drawing
ТРМТЕ	Tools, Parts, Material and Test Equipment
TPOC	Technical Point of Contact
TPS	Test Pressure Station
TPS	Test Program Set
TRF	TRIDENT Refit Facility
TRFKB	TRIDENT Refit Facility Kings Bay
TRID	TRIDENT Alteration
TRIPER	TRIDENT Planned Equipment Replacement
TRIREFFAC	TRIDENT Refit Facility
TRS	Technical Repair Standard
TSC	Training Support Center
TSO	Temporary Standing Order
TSRA	Total Ship Readiness Assessment
TVD	Technical Variance Document
TVG	Temperature Voltage Gassing
TWD	Technical Work Document
TWH	Technical Warrant Holder
TYCOM	Type Commander
TYKIT	TYCOM Alteration Kit

TZ	Type Zero
	1,100 2.010
UHF	Ultrahigh Frequency
UIC	Unit Identification Code
UNF	Unfunded
UNSAT	Unsatisfactory
UNSEARESCOM	Undersea Rescue Command
UPCP	Universal Process Control Procedure
UQC	Underwater Telephone
URO	Unrestricted Operations
USCG	United States Coast Guard
UT	Ultrasonic Testing
VA	Virtual Assessment
VDD	Version Description Document
VFP	Vertical Fixed Pipe
VIDS/MAF	Visual Information Display/Maintenance Action Form
VLA	Visual Landing Aids
VLS	Vertical Launch System
VR	Voyage Repair
VRT	Voyage Repair Team
VSB	Validation, Screening and Brokering
VSV	Variable Stator Vane
VT	Visual Testing
VTI	Visual TEMPEST Inspection
VU	VIRGINIA Class Component
WAF	Work Authorization Form
WC	Work Center
WCS	Work Center Supervisor
WCWL	Work Center Work List
WDC	Work Definition Conference
WFD	Work Force Development
WFT	Wet Film Thickness
WHE	Weight Handling Equipment
WIN-NIM	Wrong In Model - Not In Model
WOO	Window of Opportunity
WP	Work Package
WPER	Work Package Execution Review
WPIC	Work Package Integration Conference
WPS	Work Package Supplement
WQC	Underwater Telephone

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WSS	Work Sequence Schedule
WSS	Weapons Systems Support
XAZ	Scheduled Continuous Maintenance Availability
XCM	Unscheduled Continuous Maintenance Availability
XCZ	CNO Scheduled Availability
XEM	Year-long Emergent Work Availability
XO	Executive Officer
YLCM	Year Long Continuous Maintenance
ZIDL	Zone Inspection Deficiency List

APPENDIX D

JOINT FLEET MAINTENANCE MANUAL CHANGE REQUEST FORM		
FROM:		
ACTIVITY or SHIP _ E-MAIL ADDRESS		
CODE, DEPT or SHOP	DATE	
ORIGINATOR	TEL EXT _()	
VOL-PART-PARA NO	FIGURE TABLE	
PROCESSING NORMAL URGENT*		
* (Justify in Rationale section if urgent priority is marked an PROBLEM DESCRIPTION:	d transmit via e-mail as "High Importance")	
RECOMMENDED CHANGE: (Include any proposed text	addition or deletion)	
RATIONALE:		

E-mail to <u>SUBMEPP.JFMM.FCT@NAVY.MIL</u> or send facsimile to (207) 438-6190.

APPENDIX E RECORD OF REVISION AND CHANGES

CHANGE NO. CCode	REVISION AND	PUBLISH DATE	TITLE OR BRIEF DESCRIPTION	ENTERED BY
Rev - CH-1 2 Apr 1998 1832JM Rev - CH-2 21 Apr 1999 1832JM Rev - CH-3 10 Sep 1999 1832JM Rev - CH-4 12 Dec 2000 1832JM Rev - CH-5 7 Dec 2001 1832JM Rev A CH-1 17 Oet 2003 1832JM Rev A CH-1 22 Sep 2004 1832JM Rev A CH-2 15 Mar 2005 1832JM Rev A CH-3 7 Oet 2005 1832JM Rev A CH-3 7 Oet 2005 1832JM Rev A CH-4 22 Mar 2006 1832JM Rev A CH-5 11 Aug 2006 1832JM Rev A CH-7 28 Feb 2008 1832JM Rev A CH-7 30 Jun 2008 1832JM Rev B CH-1 11 Aug 2009 1832JM Rev B CH-2 5 Aug 2010 1832JM Rev B CH-3 30 Mar 2011 1832JM Rev B CH-4 4 Oet 2011 1832JM Rev B CH-5 12 Jun 2012 1832JM Rev C CH-1 25 Nov 2013 1832JM Rev C CH-2 2				` <u> </u>
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Rev D CH – 16 Oct 2019 COMUSFLTFORCOM 4790.3, Rev D N43 1815DV	Rev C CH-7	5 Oct 2018	COMUSFLTFORCOM 4790.3, USFF/CPF N43	1815DV
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COMUSFLTFORCOMINST 4790.3 REV D CHG 5 13 JUN 2025

REVISION AND	PUBLISH DATE	TITLE OR BRIEF DESCRIPTION	ENTERED BY
CHANGE NO.			(Code)
Rev D CH 1	15 Jan 2021	COMUSFLTFORCOM 4790.3, Rev D Chg 1 USFF/CPF N43	1815DV
ACN 22-01	30 Mar 2022	COMUSFLTFORCOM MSG R301233ZMAR22	1815DV
Rev D CH 2	31 Mar 2022	COMUSFLTFORCOM 4790.3D CH-2 USFF/CPF N43	1815DV
Rev D CH 3	7 Nov 2023	COMUSFLTFORCOM 4790.3D CH-3 USFF/CPF N43	1815DV
ACN 24-01	2 Apr 2024	COMUSFLTFORCOM MSG R021626ZAPR24	1815DV
Rev D CH 4	24 Sep 2024	COMPACFLT N43 4790.3D Ser N43/0122 COMUSFLTFORCOM N43 4790.3D Ser N43/032	1815DV
Rev D CH 5	13 Jun 2025	COMPACFLT 4790.3D Ser N43/372 COMUSFLTFORCOM 4790.3D Ser N43/019	1815DV